

Overview & Scrutiny Committee

Agenda

Monday, 26 September 2022 6.30 p.m.
**Committee Room One - Town Hall, Mulberry
Place, 5 Clove Crescent, London, E14 2BG**

Members:

Chair: Councillor Musthak Ahmed

Vice Chair: Councillor Abdul Mannan

Councillor Maisha Begum, Councillor Bodrul Choudhury, Councillor Marc Francis,
Councillor Asma Islam, Councillor Ahmodur Khan, Councillor Sabina Khan and
Councillor Abdul Malik

Co-opted Members:

Jahid Ahmed and Halima Islam

Deputies: Councillor Faroque Ahmed, Councillor Rachel Blake, Councillor
Mohammad Chowdhury, Councillor Saif Uddin Khaled, Councillor Kamrul Hussain and
Councillor Abdul Wahid

[The quorum for this body is 3 voting Members]

Contact for further enquiries:

David Knight, Democratic Services,
david.knight@towerhamlets.gov.uk
020 7364 4878

1st Floor, Town Hall, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG
<http://www.towerhamlets.gov.uk/committee>



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A Guide to Overview and Scrutiny Committee

The Local Government Act 2000 established the overview and scrutiny function for every council, with the key roles of:

- Scrutinising decisions before or after they are made or implemented
- Proposing new policies and commenting on draft policies, and
- Ensuring customer satisfaction and value for money.

The aim is to make the decision-making process more transparent, accountable, and inclusive, and improve services for people by being responsive to their needs. Overview & Scrutiny membership is required to reflect the proportional political makeup of the council and, as well as council services, there are statutory powers to examine the impact of work undertaken by partnerships and outside bodies, including the Crime and Disorder Reduction Partnership and local health bodies.

In Tower Hamlets, the function is exercised by the Overview & Scrutiny Committee (OSC). The OSC considers issues from across the council and partnership remit. The Committee has 3 Sub-Committees which focus on health, housing and grants.

Public Engagement

OSC usually meets once per month (a few days before Cabinet, to allow scrutiny of decisions scheduled to be made there). These meetings are open to the public to attend, and a timetable for meeting dates and deadlines can be found [here](#). The committee's quorum is three voting members.

London Borough of Tower Hamlets

Overview & Scrutiny Committee

Monday, 26 September 2022

6.30 p.m.

SECTION ONE

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS (PAGES 9 - 10)

Members are reminded to consider the categories of interest in the Code of Conduct for Members to determine whether they have an interest in any agenda item and any action they should take. For further details, please see the attached note from the Monitoring Officer.

Members are reminded to declare the nature of the interest and the agenda item it relates to. Please note that ultimately it's the Members' responsibility to declare any interests form and to update their register of interest form as required by the Code.

If in doubt as to the nature of your interest, you are advised to seek advice prior to the meeting by contacting the Monitoring Officer or Democratic Services

3. UNRESTRICTED MINUTES (PAGES 11 - 20)

To confirm as a correct record of the proceedings the unrestricted minutes of the last meeting of the Overview and Scrutiny Committee held on 26 July 2022.

4. UNRESTRICTED REPORTS 'CALLED IN' (PAGES 21 - 58)

To consider the Call in requests regarding the following In Individual Mayoral Decisions (IMD):

1. **No. 302** - 3-5 Arnold Road: Approval to increase project budget to enable build contract to be awarded. 8th September 2022; and
2. **No. 303** - Redevelopment of Bancroft and Wickford Street Garages, Mayor's Executive Decision Making - Wednesday, 14th September 2022.



5. ACTION LOG (PAGES 59 - 68)

To note the Boards Action Log.

6. FORTHCOMING DECISIONS (PAGES 69 - 92)

The Committee is asked to **note**:

1. The most recent editions of the Forward Plan.
2. The Forthcoming Decisions Plan (or 'Forward Plan') will be published at least **28 days before each Cabinet meeting** setting out information on all the Key Decisions that are expected to be taken at that meeting, along with other Cabinet decisions where known.
3. Publication dates for future Forthcoming Decision Plans are available on the [Cabinet web pages](#). In advance of being published on the new Plan, individual notices of new Key Decisions will be published as they are known and these are listed as [New Issues](#).

7. STRATEGIC PERFORMANCE MONITORING

7.1 P3 BUDGET MONITORING REPORT

To monitor the council's financial performance to ensure it supports council priorities and provides residents with value for money

Members are asked to refer to the report included in the Cabinet - Wednesday, 28th September 2022 5.30 p.m. as published on the Council's website.

[Tower Hamlets Council - Agenda for Cabinet on Wednesday, 28th September, 2022, 5.30 p.m.](#)

8. SCRUTINY SPOTLIGHT

8.1 CUSTOMER SERVICE UPDATES AND IMPROVEMENTS

To review resident access to services and consider how the council ensures its services are accessible for those who find it difficult to access digital provision.

Members are asked to refer to the report included in the Cabinet - Wednesday, 28th Wednesday 2022 5.30 p.m. as published on the Council's website.

[Tower Hamlets Council - Agenda for Cabinet on Wednesday, 28th September, 2022, 5.30 p.m.](#)



9. WORK PROGRAMME

9.1 OSC WORK PROGRAMME (Pages 93 - 112)

To agree the scrutiny work programme

10. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS

To consider and agree pre-decision scrutiny questions/comments to be presented to Cabinet.

(Time allocated – 30 minutes).

11. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

To consider any other unrestricted business that the Chair considers to be urgent.

11.1 UPDATES FROM SCRUTINY LEADS

To receive updates from the Scrutiny Leads:

Children and Education Scrutiny Sub-Committee Chairs Scrutiny Lead Update:

- ❖ Attended Borough Commanders open day with Cllrs
- ❖ Visited St Andrew's Surgery – Bromley by Bow supporting Cllr Ahmodur Khan HASSC Chair
- ❖ Visited School in Lansbury Ward with the Cabinet Member for Education, Youth and Lifelong Learning
- ❖ Attended the Fosters Award day at Hailybery Centre in Stepney
- ❖ Attended cultural community events in the borough including Somali community in Whitechapel and Bromley Football club
- ❖ Met with Deputy Mayor and Corporate Director to understand portfolio issues and challenges
- ❖ Met with scrutiny network support officer to develop scope for the scrutiny challenge session.

Environment & Community Safety Scrutiny Lead Update:

- ❖ Attendance of Community Safety (Walkabout) visit with Police and Members to get a sense of the minor offences/crimes being committed and the issues the police dealt with.
- ❖ Had discussion with Community Safety Lead Member on anti-social behaviour in Mercury Walk, particular laughing gas drug use.
- ❖ Attended Overview and Scrutiny awayday in Poplar to write the forward plan.



- ❖ Attended meeting with Scrutiny Support Officer to discuss Scrutiny Review on Women's Safety.

Health and Adults Scrutiny Lead Update:

- ❖ Had meeting with the Cllr Gulam Choudhury, Cabinet Lead Health, Wellbeing and Social Care to understand some of the key strategic issues faced by the council and has quarterly further planned meetings.
- ❖ Carried out site visits to GP surgeries e.g. St Andrews Health Centre and has further visits planned as part of the preparation for December's HASSC meeting.
- ❖ Engaged with scrutiny network support officer to develop the scope for HASSC scrutiny review on H&SC Workforce.

12. EXCLUSION OF THE PRESS AND PUBLIC

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

EXEMPT/CONFIDENTIAL SECTION (Pink Papers)

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

SECTION TWO

13. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS

To consider and agree pre-decision scrutiny questions/comments to be presented to Cabinet.

(Time allocated 15 minutes).

14. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT



To consider any other exempt/ confidential business that the Chair considers to be urgent.

Next Meeting of the Overview & Scrutiny Committee

Monday, 24 October 2022 at 6.30 p.m. to be held in Committee Room One - Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG



The best of London in one borough

Tower Hamlets Council
Town Hall
Mulberry Place
5 Clove Crescent
E14 2BG

Agenda Item 2

DECLARATIONS OF INTERESTS AT MEETINGS– NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Code of Conduct for Members at Part C, Section 31 of the Council's Constitution

(i) Disclosable Pecuniary Interests (DPI)

You have a DPI in any item of business on the agenda where it relates to the categories listed in **Appendix A** to this guidance. Please note that a DPI includes: (i) Your own relevant interests; (ii) Those of your spouse or civil partner; (iii) A person with whom the Member is living as husband/wife/civil partners. Other individuals, e.g. Children, siblings and flatmates do not need to be considered. Failure to disclose or register a DPI (within 28 days) is a criminal offence.

Members with a DPI, (unless granted a dispensation) must not seek to improperly influence the decision, must declare the nature of the interest and leave the meeting room (including the public gallery) during the consideration and decision on the item – unless exercising their right to address the Committee.

DPI Dispensations and Sensitive Interests. In certain circumstances, Members may make a request to the Monitoring Officer for a dispensation or for an interest to be treated as sensitive.

(ii) Non - DPI Interests that the Council has decided should be registered – (Non - DPIs)

You will have 'Non DPI Interest' in any item on the agenda, where it relates to (i) the offer of gifts or hospitality, (with an estimated value of at least £25) (ii) Council Appointments or nominations to bodies (iii) Membership of any body exercising a function of a public nature, a charitable purpose or aimed at influencing public opinion.

Members must declare the nature of the interest, but may stay in the meeting room and participate in the consideration of the matter and vote on it **unless:**

- A reasonable person would think that your interest is so significant that it would be likely to impair your judgement of the public interest. **If so, you must withdraw and take no part in the consideration or discussion of the matter.**

(iii) Declarations of Interests not included in the Register of Members' Interest.

Occasions may arise where a matter under consideration would, or would be likely to, **affect the wellbeing of you, your family, or close associate(s) more than it would anyone else living in the local area** but which is not required to be included in the Register of Members' Interests. In such matters, Members must consider the information set out in paragraph (ii) above regarding Non DPI - interests and apply the test, set out in this paragraph.

Guidance on Predetermination and Bias

Member's attention is drawn to the guidance on predetermination and bias, particularly the need to consider the merits of the case with an open mind, as set out in the Planning and Licensing Codes of Conduct, (Part C, Section 34 and 35 of the Constitution). For further advice on the possibility of bias or predetermination, you are advised to seek advice prior to the meeting.

Section 106 of the Local Government Finance Act, 1992 - Declarations which restrict Members in Council Tax arrears, for at least a two months from voting

In such circumstances the member may not vote on any reports and motions with respect to the matter.

Further Advice contact: Janet Fasan, Director of Legal and Monitoring Officer, Tel: 0207 364 4800.

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

| Subject | Prescribed description |
|---|--|
| Employment, office, trade, profession or vacation | Any employment, office, trade, profession or vocation carried on for profit or gain. |
| Sponsorship | Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992. |
| Contracts | Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged. |
| Land | Any beneficial interest in land which is within the area of the relevant authority. |
| Licences | Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer. |
| Corporate tenancies | Any tenancy where (to the Member's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest. |
| Securities | Any beneficial interest in securities of a body where— (a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class. |

LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE OVERVIEW & SCRUTINY COMMITTEE

HELD AT 6.33 P.M. ON THURSDAY, 28 JULY 2022

**COMMITTEE ROOM ONE - TOWN HALL, MULBERRY PLACE, 5 CLOVE
CRESCENT, LONDON, E14 2BG**

Members Present:

Councillor Musthak Ahmed (**Chair**)
Councillor Abdul Mannan (**Vice-Chair**) (Scrutiny Lead for Housing and
Regeneration),
Councillor Bodrul Choudhury (Member) (Scrutiny Lead for Children's and
Education),
Councillor Marc Francis (Member)
Councillor Asma Islam (Member)
Councillor Ahmodur Khan (Member) (Scrutiny Lead for Health and Adults),
Councillor Sabina Khan (Member) (Scrutiny Lead for Resources and
Finance),
Jahid Ahmed (Co-Opted Member)
Halima Islam (Co-Opted Member)

Others Present:

Councillor Saied Ahmed (Cabinet Member for Resources and the
Cost of Living)

Officers Present:

Stephen Bramah – (Corporate Head of Strategy and Improvement)
Sharon Godman – (Director, Strategy, Improvement and
Transformation)
Afazul Hoque – (Head of Corporate Strategy & Policy)
Daniel Kerr – (Strategy and Policy Manager)
David Knight – (Democratic Services Officer, Committees,
Governance)
Will Tuckley – (Chief Executive)

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Abdul Malik (Scrutiny
Lead for Community Safety).

**2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND
OTHER INTERESTS**

No Member declared a potential interest at the meeting.

3 UNRESTRICTED MINUTES

3.1 Minutes of the Overview and Scrutiny Committee held on Monday, 4th July 2022

The Chair **Moved** and it was:-

RESOLVED

That the unrestricted minutes of the meeting of the Overview and Scrutiny Committee held on 7th June 2022 be approved and signed by the Chair as a correct record of the proceedings.

MATTERS ARISING

The Chair:

1. Reminded Members that following points raised by Councillor Francis the Committee had **Requested**:
 - I. Information on the performance of youth services since the provision has been commissioned had not yet been received (**e.g.**, progress made to date; how the challenges have been managed and moving forward how will this improve provision; and what targets have been set for the provision and how they will be monitored) and
 - II. Information on the actual scale of digital exclusion in the Borough was outstanding (**e.g.**, how digital skills vary for different groups of residents and some of the barriers to digital inclusion).
2. **Thanked** Councillor Mark Francis for raising these issues and requested officers to provide this information.
3. **Reminded** the Committee that Councillor Sabina Khan had accepted the nomination for the Scrutiny Lead for Resources and Finance.

4. REQUESTS TO SUBMIT PETITIONS

Nil items

5. FORTHCOMING DECISIONS

The Committee **noted** Cabinet forward plan and that for the most up to date version, Members were recommended to check the Cabinet web pages on the [council's website](#).

6. STRATEGIC PLAN 2022-2026

6.1 Strategic Plan 2022 - 2026

The Committee considered a report that presented the Strategic Plan 2022 to 2026 which is the Council's main corporate business plan. That embeds the Mayor's vision and the administration's manifesto into a high-level policy framework and demonstrates how they will be delivered alongside the Council's statutory duties. A summary of the discussions on this report is outlined below.

The Committee

- ❖ **Noted** that the Covid-19 pandemic has resulted in very high levels of public spending and LBTH would have been £34 million pounds over budget if it had not received funding from the Government to cover the spending pressures and income losses due to Covid and had enabled LBTH to have a balanced position of for the last financial year.
- ❖ **Noted** that the Plan sets a framework for performance monitoring and reporting.
- ❖ **Noted** that it is **(i)** supported by and aligned with the Medium-Term Financial Strategy and **(ii)** accompanied by an Annual Delivery Plan that sets out how the Plan priorities will be delivered in 2022/23.
- ❖ **Noted** that Annual Delivery Plans will be published each year until 2025/26.
- ❖ **Noted** as mentioned earlier that the plan is based on the Mayor's election manifesto, the Council's statutory duties, and the ambition to keep improving customer service and ways of working.
- ❖ **Noted** that the Councils commitment to equality, diversity, inclusion, and community cohesion also runs through the plan.
- ❖ **Agreed** that it is important that LBTH is able to offer a support package to care leavers to provide educational and training opportunities that will improve their vocational and educational profile and open up future employment opportunities. Therefore, Members **wanted** details on how LBTH children in care and care leavers will be supported and prioritised with access to work opportunities.
- ❖ **Agreed** that in regard to the control of rent levels housing providers must have robust systems of internal control in place to ensure that rents are being charged appropriately and therefore **wanted** clarification on socially affordable rents stated at 30-40% of average market rents.
- **Wanted** to know if this is the right time to bring housing services back under the direct management of the Council, as other councils have done (**e.g.**, would the insourcing of Tower Hamlets Homes (THH) better align housing management and maintenance services to meet resident needs and place the full range of housing services at the heart of the Council's efforts to improve outcomes for all our residents). Accordingly, it was **agreed** that with regard to the Councils investment in public services they should have the details on the consultation

process by bringing outsourced services such as THH back into public hands.

- ❖ **Agreed** that with the Council now has to brace itself for a long recession as energy prices surge to unprecedented levels, leaving many residents at risk of economic hardship. **Accordingly** wanted details on the Council's communication strategy on the cost-of-living crisis and how residents can feedback.
- ❖ **Welcomed** the £2.2 million package to support LBTH residents with the cost-of-living crisis (**e.g.** for example by freezing council tax for four years).
- ❖ **Wanted** assurance on residents' accessibility to resident hubs and idea stores.
- ❖ **Agreed** that it wanted to know how the Strategic Plan will address genuine and growing concerns on the safety of women and girls which is an urgent public safety issue that the Council and its partners need to act on.
- ❖ **Considered** the common issues in regard to the ongoing challenge and level of complaints on waste collection and recycling rates including repeated missed collections, poor complaint handling and monitoring, as well as issues with assisted collections for those with disabilities or mobility problems.
- ❖ **Considered** that given the problems in recruiting and retaining frontline health and social care staff due to burnout from the pandemic and higher pay rates being available elsewhere and therefore, wanted to know how the Council will tackle this shortage and its approach to making free home care sustainable; and
- ❖ Following on discussions how the Council has sought to increase progression of people from culturally and ethnically diverse backgrounds into senior roles in the Council. **Requested** assurances on how the Council plans to improve the diversity of the workforce, especially in regard to senior levels.
- ❖ **Agreed** that they will (i) continue to monitor and review the progression of people from culturally and ethnically diverse backgrounds into senior roles in the Council; and (ii) endeavour to work closely with Cabinet colleagues to ensure LBTH residents receive the best level of support and service.
- ❖ **Proposed** that Members should be involved in scrutinising the setting of targets and measures of the strategic plan, either through a formal committee meeting or via a briefing session.

Accordingly, the Committee **resolved** that having considered the Council's draft strategic plan 2022-26 made the following recommendations on areas for improvement and further consideration.

- a) **How** will children in care and care leavers will be supported and prioritised with access to work opportunities.
- b) **Wanted** clarification on socially affordable rents stated at 30-40% of average market rents.

- c) **Requested** details on the consultation process in relation to the proposed insourcing of THH to consider how the Council is shown that it is one that listens and works for everyone (**e.g.** by carrying out fair and worthwhile consultations on such proposals).
- d) **How** residents can feedback on the Council's communication strategy in regard to the cost-of-living crisis.
- e) **Wanted** assurance on local communities accessibility to resident hubs and idea stores.
- f) **How** will the plan address genuine and growing concerns on women's safety?
- g) **Requested** details on the approach to dealing with the ongoing challenge and level of complaints on waste collection and recycling rates.
- h) **How** will the Council tackle the shortage of health and social care staff and its approach to making free home care sustainable; and
- i) **Wanted** assurances on how the Council intends to progress the diversity of the workforce, especially at senior levels.

7. OSC WORK PROGRAMME FOR 2021- 2022

7.1 OSC Work Programme

The Committee's received and noted the Draft Overview and Scrutiny Work Programme. The main points of the discussions on the Work Programme is summarised below:

The Committee:

- ❖ Was **informed** that prior to tonight's meeting, all members of the scrutiny sub-committees had been able to use part of their first committee meetings to feed in their suggestions for the work programme.
- ❖ Was **reminded** that there had been a scrutiny awayday on the 16th July to develop the scrutiny work programme and consider how Members might best align the work programme with the Council's strategic priorities, resident's concerns, and key policy issues.
- ❖ **Agreed** that the goal was to produce a co-ordinated and tight work programme between all committees, which would look at fewer issues in more depth to ensure OSC and its sub-committees are adding value and supporting the Council to deliver service improvements.
- ❖ **Noted** that the work programme is intended be robust and covers key areas that will both impact and benefit to residents including:
 1. waste and recycling and public realm issues.
 2. housing regeneration and support to homeless applications.
 3. youth justice, youth provision, young people's education children social care and SEND.
 4. access to GP services, tackling obesity, mental health provision and ICS delivery
 5. customer service strategy and climate emergency; and

6. food poverty and women's safety
- ❖ **Noted** that the draft scrutiny work programme would be shared with Members over the next few weeks as part of the development of the Committees plans.
- ❖ **Noted** that the officers supporting the committee will also be engaging officers, services, and partners to help them better understand the Committee's expectations over the course of the year. With the final programme to be signed off at the Committees meeting in September.

8. APPOINTMENT OF CO-OPTED MEMBERS TO SCRUTINY COMMITTEE AND SUB COMMITTEES

8.1 Appointment of Co-opted Members to Scrutiny Committee and Sub Committees

The Committee received and noted a report regarding the recruitment process for a number of co-opted member roles and to agree that the selected candidates be appointed to the Committee and to its three sub committees. The main points of the discussion on the report summarised as follows:

The Committee:

- ❖ **Noted** that as was reported to the Committee in June 2022, the Local Government Act 2000 provides that the Committee and its sub committees may include persons who are not members of the Council. The Council's Overview and Scrutiny Procedure Rules and the terms of reference for the Committee and its three sub committees together provide that scrutiny at LBTH shall include the following 12 co-opted member roles:
 - a) OSC has two co-opted resident representative members.
 - b) Housing and Regeneration Scrutiny Sub Committee has two co-opted members: a leaseholder representative and a tenant representative.
 - c) Health and Adults Scrutiny Sub Committee has two co-opted members – a resident representative and a representative nominated from Healthwatch Tower Hamlets (**see below**).
 - d) Children and Education Scrutiny Sub Committee includes a co-opted representative from the Muslim community.
 - e) Five statutory education co-optees (**see below**).
- ❖ **Noted** that an open recruitment process has been undertaken to select preferred candidates for roles (a) – (d) as detailed above and the report outlines the outcome of this process and asks the Committee to formally appoint the selected preferred candidates.
- ❖ Was **informed** that the Council's scrutiny arrangements provide for the appointment of statutory education co-optees who sit on the Children's and Education Scrutiny Sub Committee. These statutory education co-optees are not chosen through open recruitment and are not considered directly in this report. Statutory education co-optees were appointed at the Committee meeting in June 2022 which also

appointed the Healthwatch Tower Hamlets nominee to the Health and Adults Scrutiny Sub Committee.

- ❖ **Noted** that the Council's Code of Conduct for Members applies to scrutiny co-optees. Training will be provided by officers to the co-opted representatives on the Code of Conduct which will include declarations of interest, exempt reports, and data protection.
- ❖ **Noted** that an advert promoting the roles was put on the Council's website and the roles were also advertised through social media. Shortlisting and interviews for each role were undertaken by a dedicated mixed interview panel including the Chair of the Committee or relevant scrutiny subcommittee and officers.
- ❖ **Noted** that (i) as a result of the selection process, the candidates below were selected to serve as co-opted members for the roles shown; and (ii) the Committee is asked to formally appoint the persons listed below to the co-opted roles indicated for the period of the current administration.

| Body | Role | Co-optee |
|-------------------------------|----------------------|-----------------|
| Overview & Scrutiny Committee | Resident Rep 1 | Halima Islam |
| Overview & Scrutiny Committee | Resident Rep 2 | Jahid Ahmed |
| Housing and Regeneration Sub | Tenant Rep | Mahbub Anam |
| Housing and Regeneration Sub | Leaseholder Rep | Susanna Kow |
| Children and Education Sub | Muslim community Rep | Shiblu Miah |
| Health and Adults Sub | Resident Rep | TBC* |

The Chair Moved and it was:- **AGREED**

1. That the appointment of the persons listed in the table above to the co-opted positions indicated.

*Recruitment for the resident rep on the Health and Adults Scrutiny Sub Committee has been delayed. Once a preferred candidate has been selected for this role, a report will be presented to a future meeting of the Committee for formal approval.

9. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS

Whilst there are no pre-decisions questions the committee requested a response to the questions on both the Recycling Rate and the percentage of completed Education Health Care Plan (**Item 10.2 refers**).

10. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

10.1 OSC Action Log 2022-23

Noted.

10.2 Annual Strategic Performance Report 2021/22

It was **agreed** that as part of the regular review of the Annual Strategic Performance Report 2021/22 Members should have going forward have time to properly consider the Report.

Accordingly, the Committee raised a number of questions and subsequent to the meeting received the following:

- ❖ **Question:** The Committee requested for the outturn of the recycling rates for 2021/22 as there was no figure shown in the most recent quarter of the performance reporting.
- ❖ **Answer:** Recycling rate for 2021/22 – 19.7%
- ❖ **Question:** The Committee raised concerns on the low percentage of education health care plan assessments completed at 29% and wished to ascertain what and how this was measured.
- ❖ **Answer:**
 - A. The figure of 29% for completed EHCP's relates to those completed within the 20-week timescale. The remaining 71% of EHCP's will have been in progress and will be completed, albeit having taken longer than we would have liked. Q4 was a particularly challenging period, and earlier periods showed increased performance in this area. Additional resources have been put in place which are starting to have an impact. It was **noted** that current cumulative performance is 35% (year to date) and increasing with May (42%), June (45%) and July (45%) demonstrating an improved trajectory. **Noted** that weekly meetings are held with services to monitor the impact of the increasing demand for EHCPs on timeliness of advice requests coming back into the SEN Service.
 - B. This measure is a SEND improvement plan priority and is an inspection risk. It has been suggested as an additional focus measure by the Corporate Director. There is a statutory timescale for the completion of an EHCP assessment and benchmarking data is available. Data is also available for quarterly reporting. The challenge the service may have for this measure is that there is already a lot of focus on this measure. The target for this measure is cumulative. The services are working on a backlog of cases which they plan to clear by the autumn term. In terms of benchmarking, the national figure for EHC timeliness is expected to be around 50% for 2020/21. The targets are based on a modelling of number of monthly assessment requests and an

internal target of 95% completion rate for all new cases Q1 target = 26%; Q2 target=35%; Q3 target =46%; and Q4 and end of year target =53%.

The Chair **thanked** Cllr Saied Ahmed (Cabinet Member for Resources and Cost of Living) and Will Tuckley (Chief Executive) for their attendance and providing responses to the committee's questions.

11. EXCLUSION OF THE PRESS AND PUBLIC

As the agenda circulated had no exempt/confidential reports and there was therefore no requirement to exclude the press and public to allow for its consideration.

12. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS

There were no exempt pre-decisions questions.

13. MEETING CLOSED


As there was no other business the Chair declared the meeting closed and reminded Members that the next meeting is scheduled for [Monday, 26th September 2022, 6.30 p.m.](#)

The meeting ended at 8.17 p.m.

**Chair, Councillor Musthak Ahmed
Overview & Scrutiny Committee**

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Agenda Item 4

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| Non-Executive Report of the: Overview and Scrutiny Committee 26 th September, 2022 | |  TOWER HAMLETS |
| Report of Janet Fasan Divisional Director Legal and Monitoring Officer | | Classification: Unrestricted |
| <ul style="list-style-type: none">❖ Individual Mayoral Decision: No. 302 - 3-5 Arnold Road: Approval to increase project budget to enable build contract to be awarded. 8th September 2022.❖ Individual Mayoral Decision: No. 303 - Redevelopment of Bancroft and Wickford Street Garages, Mayor's Executive Decision Making - Wednesday, 14th September 2022. | | |
| Originating Officer(s) | Joel West, Democratic Services Team Leader (Committee) | |
| Wards affected | Shadwell | |

CONSIDERATION OF THE CALL IN's

Call in requests have been received on the following In Individual Mayoral Decisions (IMD):

1. **No. 302** - 3-5 Arnold Road: Approval to increase project budget to enable build contract to be awarded. 8th September 2022; and
2. **No. 303** - Redevelopment of Bancroft and Wickford Street Garages, Mayor's Executive Decision Making - Wednesday, 14th September 2022.

The following procedure is to be followed by the Committee for consideration of the Call In:

- i. Chair to invite a call-in member to present call-in.
- ii. Chair to invite members of the Committee to ask question.
- iii. Chair to Invite the relevant Executive Member to respond to the call-in.
- iv. Chair to invite members of the Committee to ask questions.
- v. Followed by a general debate.

It is open to the OSC to either resolve to take no action (which would have the effect of endorsing the original Cabinet decisions), or to refer the matter back to the

Cabinet for further consideration setting out the nature of its concerns and recommending an alternative course of action.

In accordance with the Council's call-in procedure rules, these two IMD's have been referred to the OSC for its consideration and to decide whether to refer them back to the Mayor for further consideration.

RECOMMENDATION

That the Overview and Scrutiny Committee (OSC) considers:

1. The contents of both attached reports, review both the Mayor's IMDs (provisional, subject to call in) arising; and
2. Decide whether to accept the decisions or to refer either of them back to the Mayor with proposals and reasons.

INTRODUCTION

Call in requests have been received on the following In Individual Mayoral Decisions (IMD):

1. No. 302 - 3-5 Arnold Road: Approval to increase project budget to enable build contract to be awarded. 8th September 2022; and
2. No. 303 - Redevelopment of Bancroft and Wickford Street Garages, Mayor's Executive Decision Making - Wednesday, 14th September 2022.

The above has been 'Called-In' by Councillor James King (signed also by Councillors Leelu Ahmed; Sirajul Islam; Amina Ali; Amy Lee; Shubo Hussain and Faroque Ahmed). This is in accordance with the provisions of the Overview and Scrutiny Procedure Rules of the Council's Constitution.

REASONS FOR THE CALL IN

The call-in requisition from the Councillors noted above has provided the reasons for the call-in. The reasons are replicated below:

An uplift of £4.49 million to fund the Arnold Grove site and an uplift of £3m Bancroft TMC and Wickford Street garages site could be funded from alternative sources.

For example, including but not limited to underspends within the Housing Revenue Account, reserves within the Housing Revenue Account, commuted sums from off-site affordable housing contributions which have not yet been spent.

The cancellation of the Gill Street site is unexplained and not necessary in order to free up HRA funds. The report provides no appraisal of the risks and outcomes of this decision.

The cancellation of the Gill Street development loses 15 units for social and affordable rents, a new community space and other new community facilities for the St. Vincent's Estate in Limehouse.

The decision cancels a scheme on which £848,000 has already been spent. This is a waste of council resources.

The Budget Monitoring report presented to July's Cabinet states there is an £8.3million underspend in the Housing Revenue Account, which will be allocated to Reserves if not used by the end of the year. [Appendix A - 2021-22 Period 12 Budget Monitoring Report.pdf \(towerhamlets.gov.uk\)](#)

This deficit could easily absorb the proposed increase in the Arnold Grove and Bancroft TMO/Wickford Street contracts without having to cancel an existing scheme.

Equalities Impact Assessment notes the need to build the 62 units at Arnold Grove and 33 units at Bancroft/Wickford Street but fails to assess the cancellation of the loss of 15 units at the Gill Street site.

ALTERNATIVE COURSE OF ACTION PROPOSED

The call-in requisition from the Councillors noted above has provided a proposed alternative course of action and the proposed alternative courses of action are replicated below:

Alternative course of action

To:

1. Fund the increase in the contract for the Arnold Grove and Bancroft TMO/Wickford Street Schemes from Housing Revenue Accounts Reserves.
2. Provide an impact and financial appraisal of funding the increase from different sources; and
3. Keep, amend, or cancel the Gill Street scheme after a transparent impact and financial appraisal.

WITHIN THE COUNCIL'S POLICY OR BUDGET FRAMEWORK

Tower Hamlets Council Strategic Plan 2022-2026 : Priority 2 states an ambition to 'deliver a minimum of 1000 social homes for rent per annum'.

Priority 8 states the council will 'Deliver a balanced budget, innovate to improve value for money, deliver modern services, and improve customer satisfaction across council services. This Mayoral Decision does not provide value for money when £849,000 of spend is to be scrapped.

RECOMMENDATION

That the Overview and Scrutiny Committee:

1. Considers the contents of the attached reports and review the decisions (provisional, subject to Call In) arising; and

2. Decide whether to accept the decision or to refer either decision back to the Mayor with proposals and reasons.

❖ **Appendix A** 302 - 3 to 5 Arnold Road, Mayor's Executive Decision Making Friday, 9th September 2022

❖ **Appendix B** 303 - Redevelopment of Bancroft and Wickford Street Garages, Mayor's Executive Decision Making Wednesday, 14th September 2022

Mayor's Executive Decision Making



Friday, 9 September 2022

1. **3-5 ARNOLD ROAD: BUDGET**

3 - 16

Contact for further enquiries:

Joel West, Democratic Services Team Leader (Committee),

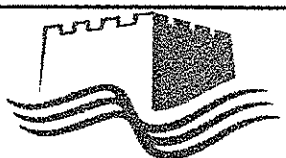
Tel: 020 7364 4207

E-mail: joel.west@towerhamlets.gov.uk

Web: <https://www.towerhamlets.gov.uk/committee>





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| Individual Mayoral Decision Proforma Decision Log No: <u>302</u> |  TOWER HAMLETS |
| Report of: Ann Sutcliffe, Corporate Director, Place | Classification: Exempt <i>Appendix</i> |
| 3-5 Arnold Road: Approval to increase project budget to enable build contract to be awarded | |

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| Is this a Key Decision? | No |
| Decision Notice Publication Date: | (Report author to state date of decision notice – either individual notice or within the Forward Plan) <i>N/A</i> |
| General Exception or Urgency Notice published? | Not required |
| Restrictions: | Contract sum should not be in the public domain until it is published on the Contracts Finder |
| Reason for seeking an Individual Mayoral Decision: | The contractor appointment is urgent to enable work to start on site before the planning consent for this scheme expires in December 2022. Approval for a budget increase to enable the contractor appointment in September means that this decision cannot wait until the next Cabinet meeting at the end of October 2022. |

EXECUTIVE SUMMARY

The site at 3-5 Arnold Road is part of the HRA new council homes programme. Planning consent for the development of 62 new homes for social rent and 5 business units on the ground floor on the site was granted in November 2019. When the council's Dynamic Purchasing System for contractors had been set up, the procurement of a build contractor commenced in August 2021.

As a result of changing market conditions, including rising inflation, increasing energy costs and a shortage of material and labour, the tender price for this contract was higher than estimated. The Employer's Agent has confirmed that in the current climate, this delivers value for money. The total scheme costs now exceed the approved budget of £24.351m, requiring an additional budget of £4.449m to be allocated and approved to enable the contract to be awarded and the development to start on site before the planning consent expires in December 2022.

To fund the additional budget requirement within the funding available within the HRA Business Plan, one of the approved schemes in the programme will

be removed and its budget allocation of £7.600m will be available for re-allocation. This will provide a funding source for the Arnold Road scheme.

Full details of the decision sought, including setting out the reasons for the recommendations and/or all the options put forward; other options considered; background information; the comments of the Chief Finance Officer; the concurrent report of the Head of Legal Services; implications for One Tower Hamlets; Risk Assessment; Background Documents; **and other relevant matters are set out in the attached report.**

DECISION

The Mayor is recommended to:

1. Approve an increase in the budget for the development of 62 new homes for social rent and 5 business units at 3-5 Arnold Road by £4.449m to £28.800m to enable the build contract to be awarded
2. Approve the removal of the Gill Street scheme and associated budget of £7.600m from the HRA new council homes programme budget of £337.7m as approved by Cabinet in July 2022 and use of £4.449m for the Arnold Road scheme
3. Approval of the contract award to Jerram Falkus for the development of the site at 3-5 Arnold Road, for the agreed contract sum

APPROVALS

1. **(If applicable) Corporate Director proposing the decision or his/her deputy**

I approve the attached report and proposed decision above for submission to the Mayor. I confirm that the Mayor and/or Lead Member have agreed to this decision being taken using this process.

Signed ...



..... Date 31 August 2022

2. **Chief Finance Officer or his/her deputy**

I have been consulted on the content of the attached report which includes my comments.

Signed  Date ...2 September 2022

3. Monitoring Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

(For Key Decision only – delete as applicable)

I confirm that this decision:-

(a) has been published in advance on the Council's Forward Plan OR
(b) is urgent and subject to the 'General Exception' or 'Special Urgency' provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.


Signed ...  Date 2/9/22

4. Mayor

I agree the decision proposed in the recommendations above for the reasons set out in paragraph XX in the attached report.

Signed ...  Date 07/09/22

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| Individual Mayoral Decision 8 th September 2022 |  TOWER HAMLETS |
| Report of: Ann Sutcliffe, Corporate Director, Place | Classification: Exempt annexe |
| 3-5 Arnold Road: Approval to increase project budget to enable build contract to be awarded | |

| | |
|--|---|
| Lead Member | Councillor Kabir Ahmed, Cabinet Member for Regeneration, Inclusive Development and Housing |
| Originating Officer(s) | Jane Abraham – Interim Capital Programme Manager (Housing) |
| Wards affected | Bromley North |
| Key Decision? | No |
| Reason for Key Decision | This report has been reviewed as not meeting the Key Decision criteria. |
| Forward Plan Notice Published | Not applicable |
| Exempt information | |
| Strategic Plan Priority / Outcome | Strategic Plan 2022-2026 Priority 2: Providing Homes for the Future |

Executive Summary

The site at 3-5 Arnold Road is part of the HRA new council homes programme. Planning consent for the development of 62 new homes for social rent and 5 business units on the ground floor on the site was granted in November 2019. When the council's Dynamic Purchasing System for contractors had been set up, the procurement of a build contractor commenced in August 2021.

As a result of changing market conditions, including rising inflation, increasing energy costs and a shortage of material and labour, the tender price for this contract was higher than estimated. The Employer's Agent has confirmed that in the current climate, this delivers value for money. The total scheme costs now exceed the approved budget of £24.351m, requiring an additional budget of £4.449m to be allocated and approved to enable the contract to be awarded and the development to start on site before the planning consent expires in December 2022.

To fund the additional budget requirement within the funding available within the

HRA Business Plan, one of the approved schemes in the programme will be removed and its budget allocation of £7.600m will be available for re-allocation. This will provide a funding source for the Arnold Road scheme.

Recommendations:

The Mayor is recommended to:

1. Approve an increase in the budget for the development of 62 new homes for social rent and 5 business units at 3-5 Arnold Road by £4.449m to £28.800m to enable the build contract to be awarded
2. Approve the removal of the Gill Street scheme and associated budget of £7.600m from the HRA new council homes programme budget of £337.7m as approved by Cabinet in July 2022 and use of £4.449m for the Arnold Road scheme
3. Note the funding sources for this scheme
4. Approval of the contract award to Jerram Falkus for the development of the site at 3-5 Arnold Road, for the agreed contract sum
5. Note the Equalities Impact Assessment as set out in Paragraph 4

1 REASONS FOR THE DECISIONS

- 1.1 An increase in the project budget for the scheme at 3-5 Arnold Road is required to enable the build contractor to be appointed as soon as possible in order that start on site can be achieved before the planning consent expires in December 2022.
- 1.2 Funding for the additional budget requirement of £4.449m has been identified through the removal of an approved scheme in the HRA new council homes programme which has a budget allocation of £7.600m.
- 1.3 There have been significant cost increases during the past year including a rise in inflation, a surge in energy prices, an increase in the cost of materials following the pandemic and Brexit and an ongoing shortage of labour, which have resulted in higher tender prices than originally estimated.

2 ALTERNATIVE OPTIONS

- 2.1 A refresh of the approved HRA new council homes programme is due to be presented to Cabinet in October 2022, where new schemes will be added and budget allocations adjusted within the overall budget envelope that is

affordable within the HRA Business Plan. However, with the planning consent for this scheme due to expire in four months, approval for an increase in the budget is required sooner than October 2022 to ensure the development of 62 new homes for social rent on this site can proceed.

3 DETAILS OF THE REPORT

- 3.1 The site of William Brinson House in Arnold Road is part of the council's new homes programme. Until 2018, the two storey 1970's building was used by Vibrance, a commissioned service provider, to deliver adult social care, before they were relocated to alternative, more suitable premises.
- 3.2 A planning application for the development of the council-owned site in Arnold Road was submitted and validated in September 2016 but was subject to a Judicial Review from neighbours in Tomlins Grove, which delayed the planning decision. The Judicial Review related to the process by which the daylight and sunlight impact was assessed.
- 3.3 In maximising the development potential of the site, there has been some impact on neighbouring properties in terms of their rights to light, for which compensation is payable. The process of negotiating compensation is almost complete. Any changes to the design at this stage would be likely to affect these negotiations.
- 3.4 In November 2019, planning consent was granted for the demolition of the existing building and construction of an 8 storey and 6 storey residential block to provide 62 new homes for affordable rent, comprising 16 x 1bed (26%), 14 x 2bed (23%), 20 x 3bed (32%) and 12 x 4 bed homes (19%), and 5 x B1 business units on the ground floor. The dwelling mix on this scheme provides more 4bed flats and less 2bed flats than is set out in the council's planning policy.
- 3.5 A condition of the planning consent is that the permission is implemented within three years of the date of the decision notice. This means that start on site must take place before 15th December 2022 or the planning consent will expire.
- 3.6 In June 2021, Cabinet approved a budget of £24.351m for this scheme, of which £22.646m was allocated for the new homes and £1.705m for the business units. The existing funding sources identified for this scheme are RTB receipts ((£7.305m)and HRA borrowing (£17.046m).
- 3.7 In parallel with the budget setting process, this scheme has been reviewed and approved through the council's capital governance process.
- 3.8 In August 2021, the process of procuring a contractor through the council's newly established Dynamic Purchasing System (P5644 DPS for Commissioning of Contractors for Housing, Education Regeneration and General Building Works, Lot A – iv) for contractors commenced.

- 3.9 Tender returns were received from four bidders on 22nd November 2021. Following evaluation of all submissions, on a 65:35 quality:price basis, and the Procurement Review Panel Tollgate 2 Contract Award Process, the contract was awarded to Jerram Falkus at the end of March 2022, with a contract sum within the approved budget of £22,741,054.
- 3.10 Following the contract award, Jerram Falkus advised the Council that due to rising inflation, increased energy and material costs, and labour availability affecting the building industry since tenders were submitted, they would be seeking additional inflation costs. Jerram Falkus also stated that they would not be able to accept the Council's revised terms and conditions.
- 3.11 Having sought legal advice, and in accordance with the council's procurement procedures, it was agreed at the Procurement Review Panel that Jerram Falkus would be asked to withdraw their acceptance of the contract award and each bidder would be given the opportunity to submit a revised bid with an inflation uplift.
- 3.12 The update was issued to the four bidders on 14th June 2022, with a return date of 27th June 2022. Two bidders informed the council that they would not be submitting a revised bid. The only bid received by the deadline was from Jerram Falkus. However, the Falkus bid was substantially qualified and was not capable of acceptance. Therefore, and in accordance with the procurement law it was disqualified from the process
- 3.13 A late submission was subsequently received through the portal on 4th July 2022 from Formation Group. However, this was disqualified because it was received after the published deadline.
- 3.14 Legal advice suggested that in the absence of suitable tenders following 2 attempts at a competitive process Regulation 32 of the Public Contracts Regulations 2015 allows the Council to move to the negotiated procedure without an advert and consider a single submission. Therefore, the Council approached Jerram Falkus to negotiate the terms of the contract as at the point the decision was made (before receipt of the late bid) Jerram Falkus appeared to be the only prospect of fulfilling the build requirements within the timescales afforded by the planning consent.
- 3.15 Following detailed examination of the Contract Sum Analysis, tender queries and responses, Jerram Falkus's tender price was confirmed and in excess of the approved budget of £24.351m this scheme.
- 3.16 The tender report from the Employer's Agent, Potter Raper, considered the submission, when compared with recently submitted tenders of similar size, delivers best value for the council.
- 3.17 The revised total scheme costs for this project, based on the tender price of £24.496m, has increased to £28.800m, requiring an additional £4.449m to be added to the current approved budget.

- 3.18 In July 2022, Cabinet approved a budget of £337.7m for HRA new council homes programme. Whilst this programme-wide budget has been allocated to specific schemes, a review is currently underway which will see some schemes swapped out of the programme. It is proposed that the additional budget requirement for this scheme is taken from the £7.600m allocated to Gill Street, which is funded by RTB receipts (£2.052m) and HRA borrowing (£5.548m).
- 3.19 To date, there has been spend of £848k on Gill Street for the feasibility and design stages for RIBA Stages 1-3. This spend will be expensed to HRA revenue.
- 3.20 Based on a start on site in October 2022, the development is due to complete at the end of November 2024.

4 EQUALITIES IMPLICATIONS

- 4.1 An Equalities Impact Assessment was carried out for the HRA new homes programme to identify and mitigate the impact on groups with protected characteristics and others. If the development of 62 new homes for social rent do not go ahead on this site, this will impact on overcrowded households and those living in temporary accommodation, many of which fall into one of the protected groups.

5 OTHER STATUTORY IMPLICATIONS

- 5.1 This section of the report is used to highlight further specific statutory implications that are either not covered in the main body of the report or are required to be highlighted to ensure decision makers give them proper consideration. Examples of other implications may be:
- Best Value Implications,
 - Consultations,
 - Environmental (including air quality),
 - Risk Management,
 - Crime Reduction,
 - Safeguarding.
 - Data Protection / Privacy Impact Assessment.

6 COMMENTS OF THE CHIEF FINANCE OFFICER

- 6.1 This report recommends the Mayor to approve an increase in the budget for the 3-5 Arnold Road development by £4.449m, from £24.351m to £28.800m to enable the build contract to be awarded. This increase in budget is proposed to be funded by the removal of the Gill Street scheme and associated budgets of £7.600m included within the existing HRA new council homes programme. As only £4.449m of the Gill street budget (£1.335m of

RTB receipts and £3.114m of HRA borrowing) will be required to fund the required increase to the 3-5 Arnold Road development, the remaining £3.151m budget (£0.945m of RTB receipts and £2.206m of HRA borrowing) will be available for re-allocation pending the MTFS capital refresh planned for the Autumn.

- 6.2 Overall, this will result in no change to the total capital HRA new council homes programme budget or the total funding of the programme.
- 6.3 To date, there has been spend to date of £848k relating to Gill Street scheme for the feasibility and design stages for RIBA Stages 1-3. This spend will have to be expensed to HRA revenue as the Gill Street Scheme is being removed with no actual asset(s) materialising.

7 COMMENTS OF LEGAL SERVICES

- 7.1 The Council had 2 attempts at subjecting this scheme to open competition without success. Therefore, Regulation 32 of the Public Contracts Regulations 2015 allows the Council to negotiate with a single provider to arrive at a successful contract. The only proviso is that the overall specification of requirements remains substantially the same as was subjected to competition and this was the case here.
- 7.2 The Council is also required to demonstrate Best Value. The Council sought expert cost advice from Potter Raper Partners who confirmed that the final contract cost was one which was in line with similar schemes tendered recently. Also, an analysis of the cost application within the tender price was also undertaken showing that the bid is sustainable and within the bounds of that which one might expect following competition.
- 7.3 This report includes a restricted appendix. In the round the details in the appendix relate to the specifics of the Jerram Falkus agreed contract price. Jerram Falkus' commercial interests may be damaged if this was released into the public domain at this stage which could lead to legal action against the Council. The information is exempt information for the purposes of the The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and therefore the public may be excluded as on balance the public interest in knowing the information is outweighed by the public interest in maintaining the exemption.

Linked Reports, Appendices and Background Documents

Linked Report

- NONE.

Appendices

- Exempt Annexe (Exempt Due to Paragraph 3 (Information relating to the financial or business affairs of a particular person (including the authority)) of Part 1 Schedule 12A of the Local Government Act 1972

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- NONE

Officer contact details for documents:

N/A

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Mayor's Executive Decision Making



Wednesday, 14 September 2022

1. **REDEVELOPMENT OF BANCROFT TMC AND WICKFORD STREET GARAGES: APPROVAL TO INCREASE PROJECT BUDGET TO ENABLE BUILD CONTRACT TO BE AWARDED**

3 - 18

Contact for further enquiries:

Joel West, Democratic Services Team Leader (Committee),

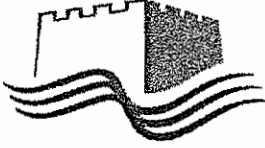
Tel: 020 7364 4207

E-mail: joel.west@towerhamlets.gov.uk

Web: <https://www.towerhamlets.gov.uk/committee>





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| Individual Mayoral Decision Proforma Decision Log No: <u>303</u> |  TOWER HAMLETS |
| Report of: Ann Sutcliffe, Corporate Director, Place | Classification: Exempt <i>Appendix</i> |
| Redevelopment of Bancroft TMC and Wickford Street garages: Approval to increase project budget to enable build contract to be awarded | |

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| Is this a Key Decision? | No |
| Decision Notice Publication Date: | (Report author to state date of decision notice – either individual notice or within the Forward Plan) |
| General Exception or Urgency Notice published? | Not required |
| Restrictions: | Contract sum should not be in the public domain until it is published on the Contracts Finder |
| Reason for seeking an Individual Mayoral Decision: | The submitted tender prices are held until 12 th September 2022, after which they are expected to be increased given the current market conditions. Approval for a budget increase to enable the contractor appointment in the next two weeks means that this decision cannot wait until the next Cabinet meeting at the end of October 2022. |

EXECUTIVE SUMMARY

The Bancroft TMC and Wickford Street garages site is part of the HRA new council homes programme. Planning consent for the development of a Class D1/B1(a) community/office space and 33 new homes was granted in March 2021. The process of procuring a build contractor commenced in January 2022 through the council's Dynamic Purchasing System. Tenders were returned in April 2022.

As a result of changing market conditions, including rising inflation, increasing energy costs and a shortage of material and labour, the tender price for this contract was higher than estimated and is shown in restricted Appendix 1. The Employer's Agent has confirmed that in the current climate, this sum delivers value for money. The total scheme costs now exceed the approved budget of £14.100m requiring an additional budget of £3.000m to be allocated and approved to enable the contract to be awarded.

The additional budget requirement has been identified within the current HRA Business Plan budget envelope, by the removal on one of the approved schemes in the programme. A budget of £7.600m is available from the removal of the Gill Street scheme, of which £4.449m has been allocated to

the Arnold Road scheme, leaving £3.000m available to be allocated to the Bancroft and Wickford Street scheme.

Full details of the decision sought, including setting out the reasons for the recommendations and/or all the options put forward; other options considered; background information; the comments of the Chief Finance Officer; the concurrent report of the Head of Legal Services; implications for One Tower Hamlets; Risk Assessment; Background Documents; **and other relevant matters are set out in the attached report.**

DECISION

The Mayor is recommended to:

1. Approve an increase in the budget for the development of 33 new homes for social rent and a community office space on the Bancroft and Wickford Street site by £3.000m to £17.100m to enable the build contract to be awarded.
2. Approve the use of £3.000m from the remaining Gill Street scheme budget, within the HRA new council homes programme budget of £323.291m as approved by Full Council in March 2022.
3. Approval of the contract award to Formation Design & Build Limited for the development of the site at Bancroft and Wickford Street, for the tendered contract sum shown at Appendix 1.

APPROVALS

1. **(If applicable) Corporate Director proposing the decision or his/her deputy**

I approve the attached report and proposed decision above for submission to the Mayor. I confirm that the Mayor and/or Lead Member have agreed to this decision being taken using this process.


Signed



... Date 9 September 2022

2. Chief Finance Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

Signed  Date 9 September 2022

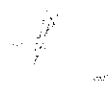
3. Monitoring Officer or his/her deputy

I have been consulted on the content of the attached report which includes my comments.

(For Key Decision only – delete as applicable)

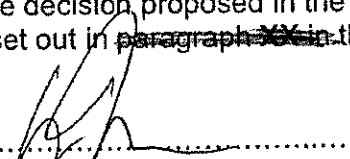
I confirm that this decision:-

- (a) has been published in advance on the Council's Forward Plan OR
- (b) is urgent and subject to the 'General Exception' or 'Special Urgency' provision at paragraph 18 or 19 respectively of the Access to Information Procedure Rules.


Signed ...  Date 9 September 2022

4. Mayor

I agree the decision proposed in the recommendations above for the reasons set out in paragraph 16 in the attached report.

Signed  Date 12/9/22

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| Individual Mayoral Decision 1 st September 2022 |  TOWER HAMLETS |
| Report of: Ann Sutcliffe, Corporate Director, Place | Classification: Part Exempt (Appendix) |
| Redevelopment of Bancroft TMC and Wickford Street garages: Approval to increase project budget to enable build contract to be awarded | |

| | |
|--|---|
| Lead Member | Councillor Kabir Ahmed, Cabinet Member for Regeneration, Inclusive Development and Housing |
| Originating Officer(s) | Jane Abraham – Interim Capital Programme Manager (Housing) |
| Wards affected | Bethnal Green East |
| Key Decision? | No |
| Reason for Key Decision | This report has been reviewed as not meeting the Key Decision criteria. |
| Forward Plan Notice Published | [Insert date notice was published – see forthcoming decisions webpage] |
| Exempt information | |
| Strategic Plan Priority / Outcome | Strategic Plan 2022-2026 Priority 2: Providing Homes for the Future |

Executive Summary

The Bancroft TMC and Wickford Street garages site is part of the HRA new council homes programme. Planning consent for the development of a Class D1/B1(a) community/office space and 33 new homes was granted in March 2021. The process of procuring a build contractor commenced in January 2022 through the council’s Dynamic Purchasing System. Tenders were returned in April 2022.

As a result of changing market conditions, including rising inflation, increasing energy costs and a shortage of material and labour, the tender price for this contract was higher than estimated and is shown in restricted Appendix 1. The Employer’s Agent has confirmed that in the current climate, this sum delivers value for money. The total scheme costs now exceed the approved budget of £14.100m requiring an additional budget of £3.000m to be allocated and approved to enable the contract to be awarded.

The additional budget requirement has been identified within the current HRA Business Plan budget envelope, by the removal on one of the approved schemes in the programme. A budget of £7.600m is available from the removal of the Gill Street scheme, of which £4.449m has been allocated to the Arnold Road scheme, leaving £3.000m available to be allocated to the Bancroft and Wickford Street scheme.

Recommendations:

The Mayor is recommended to:

1. Approve an increase in the budget for the development of 33 new homes for social rent and a community office space on the Bancroft and Wickford Street site by £3.000m to £17.100m to enable the build contract to be awarded.
2. Approve the use of £3.000m from the remaining Gill Street scheme budget, within the HRA new council homes programme budget of £323.291m as approved by Full Council in March 2022.
3. Note the funding sources for this scheme.
4. Approval of the contract award to Formation Design & Build Limited for the development of the site at Bancroft and Wickford Street, for the tendered contract sum shown at Appendix 1.
5. Note the Equalities Impact Assessment as set out in Paragraph 5

1 REASONS FOR THE DECISIONS

- 1.1 An increase in the project budget for the scheme at Bancroft and Wickford Street is required to enable the build contractor to be appointed at the submitted contract sum. Prices submitted by the contractors were held until 29th August 2022 and contractors have agreed to hold their prices for a further 2 weeks, after which they are likely to increase due to the increase in inflation.
- 1.2 A decision is required urgently to enable the build contractor to be appointed at the submitted contract price, meaning that it cannot wait until September Cabinet for a decision.
- 1.3 Funding for the additional budget requirement of £3.000m has been identified through the removal of an approved scheme in the HRA new council homes programme which has a remaining budget allocation of £3.151m.
- 1.4 There have been significant cost increases during the past year including a

rise in inflation, a surge in energy prices, an increase in the cost of materials following the pandemic and Brexit and an ongoing shortage of labour, which have resulted in higher tender prices than originally estimated.

2 ALTERNATIVE OPTIONS

- 2.1 A refresh of the approved HRA new council homes programme is due to be presented to Cabinet in October 2022, where new schemes will be added and budget allocations adjusted within the overall budget envelope that is affordable within the HRA Business Plan. However, with the planning consent for this scheme due to expire in four months, approval for an increase in the budget is required sooner than October 2022 to ensure the development of 33 new homes for social rent on this site can proceed.

3 DETAILS OF THE REPORT

- 3.1 The Bancroft TMC and Wickford Street garages site is part of the HRA new council homes programme. The site is currently occupied by the Bancroft TMC (Tenant Management Committee) office and meeting rooms and garages on Wickford Street. A site plan is shown in Appendix 2. For the duration of the development, Bancroft TMC are moving to temporary accommodation on the estate.
- 3.2 The planning application for the development of this council-owned site was submitted and validated in December 2019 (PA/19/02611/A1). The scheme was considered at Development Committee in May 2020 at which more detail was requested on fire safety and the emergency access strategy. The architect provided the additional information as requested to address this matter.
- 3.3 In March 2021, planning consent was granted for the development of a part-two, part-three and part-six storey building comprising Class D1/B1(a) community/office use at ground/first floor with 15 new homes above (Bancroft TMC site) and a part 3 and part 5 storey building comprising 18 new homes (Wickford Street garage site).
- 3.4 The dwelling mix for the approved scheme comprises 12 x 1bed (37%), 7 x 2bed (21%), 8 x 3bed (24%) and 6 x 4 bed homes (18%). In order to more closely match the Mayor's priority for the new build programme to deliver more family-sized homes, the scheme mix has been reviewed. Subject to design revisions at RIBA Stage 4 and an amendment to the planning consent, it may be possible to increase the number of 3bed and 4bed flats by 5. This will reduce the overall number of homes on the site, but not reduce the contract sum.

| | Policy % | Current scheme | | Revised scheme | |
|--------------|----------|----------------|-----|----------------|-----|
| | | Number | % | Number | % |
| 1 bed | 25% | 12 | 37% | 5 | 18% |
| 2 bed | 30% | 7 | 21% | 4 | 14% |
| 3 bed | 30% | 8 | 24% | 9 | 32% |
| 4+ bed | 15% | 6 | 18% | 10 | 36% |
| Total | | 33 | | 28 | |

- 3.5 To avoid delaying the delivery of the scheme, the preferred route is to award an initial Pre Construction Services Agreement (PCSA), ahead of the main contract, to enable changes to dwelling types to take place during the detailed design process, protecting the contract sum.
- 3.5 In June 2021, Cabinet approved a budget of £14.100m for this scheme, of which £12.408m was allocated for the new homes and £1.692m for office and community space. There has been expenditure of £446,993 to date and future financial commitments which will cause the budget to be exceeded. The funding sources identified for this scheme were RTB receipts (£3.722m) and HRA borrowing (£10.378).
- 3.6 In parallel with the budget setting process, this scheme has been reviewed and approved through the council's capital governance process.
- 3.7 In January 2022, the process of procuring a contractor through the council's newly established Dynamic Purchasing System (P5644 DPS for Commissioning of Contractors for Housing, Education Regeneration and General Building Works, Lot A – iv) for contractors commenced.
- 3.8 Tender returns were received from four bidders on 11th April 2022. The tenders were assessed on a Most Economically Advantageous Tender basis with a quality:price ration of 60%:40%.
- 3.9 Due to a delay in identifying temporary accommodation for Bancroft TMC, which had been scheduled to be available by the time the tender process was complete, the Capital Delivery Team requested that revised prices be sought from the tenderers for a phased development, starting with the garage site. Revised submissions were received on 31st May 2022, with prices held for 90 days. The contractors have agreed to hold their prices a further 14 days, until 12th September 2022.

| Bidder | Submitted Tender Amount (£) | Revised Tender Sum (£) |
|------------------------------------|-----------------------------|------------------------|
| Formation Design & Build Ltd | £12,479,415.19 | £13,549,174.56 |
| Glenman Corporation | £14,177,076.13 | £14,595,299.74 |
| Kind & Co. (Builders) Ltd. | £16,568,082.50 | £16,568,082.50 |
| Jerram Falkus Construction Limited | £17,079,100.00 | £17,118,983.00 |

- 3.10 The Employer's Agent, PRP, examined the Contract Sum Analysis, tender queries and responses, and confirmed that the revised tender price from

Formation Design and Build Ltd, compared with recently submitted tenders of similar size, delivers best value for the council.

- 3.11 The Social Value benefit from this contract is £300,000 of contracts let to business located within the geographical boundaries of Tower Hamlets, two new contract related roles that are filled by Tower Hamlets residents and one local Immediate Apprenticeship.
- 3.12 The Procurement Review Panel met on 2nd August 2022 to consider the Tollgate 2 Contract Award report. This was approved, subject to an increase in the project budget and inclusion of panel members comments.
- 3.13 The revised total scheme costs for this project, based on the tender price of £13.550m, has increased to £17.100m, requiring an additional £3.000m to be added to the current approved budget.
- 3.14 In March 2022, Full Council approved a budget of £323.219m for HRA new council homes programme. Whilst this programme-wide budget has been allocated to specific schemes, a review is currently underway which will see some schemes swapped out of the programme. It is proposed that the additional budget requirement for this scheme is taken from the £7.600m allocated to Gill Street, which is funded by RTB receipts (£2.052m) and HRA borrowing (£5.548m).
- 3.15 There is committed spend of £848,000 on Gill Street for the feasibility and design stages for RIBA Stages 1-3 to date. This will be expensed to HRA revenue.
- 3.16 Based on a start on site in October 2022, the development is due to complete at the end of 2025.

4 DESIGN CONSIDERATIONS

- 4.1 As soon as the contractor is appointed, they will start the detailed design process as part of the pre-construction stage. This generally takes three months. Amending the internal layout of the scheme, within the approved footprint, will require an amendment to the planning application, which would be likely to take 8 weeks. Depending on the extent of the amendments, the decision may fall within delegated authority and not need to go to Development Committee for a decision.
- 4.2 The approved scheme for the Bancroft TMC site comprises a part-two, part-three and part-six storey building comprising community/office use at ground/first floor and 15 new homes (10 x 1bed and 5 x 2bed) on the upper floors together with associated private amenity areas, cycle parking and refuse/recycling stores.
- 4.3 With a mix of 1 and 2bed accommodation, this block has a core with a single lift. The provision of a single lift is a factor to consider in amending the

dwelling mix to include family-sized homes. Whilst the internal layout can be reconfigured to provide larger homes by combining two smaller flats on each floor to create a 4bed home, the landing areas have not been designed with additional space for buggies etc.

- 4.4 As part of the process of revising the design, the provision of amenity space needs to be taken into account. If two smaller homes are combined it may be difficult to provide a single balcony of 10m², meaning that in some cases, the family-sized home will have two smaller balconies. Provision of outdoor amenity space is also part of the consideration. The landscape plan, attached at Appendix 3, shows that the outdoor amenity space adjacent to the Wickford Street part of the site is not on the doorstep, which is the preference for under-5s play.
- 4.5 The Wickford Street garage site comprises a part 3 and part 5 storey building comprising 18 new homes (2 x 1bed, 2 x 2bed, 8 x 3bed and 6 x 4bed) together with associated private amenity areas, cycle/blue badge car parking (in the form of 4 x accessible parking bays) and refuse/recycling stores. There is an opportunity to convert 1 x 1bed and 1 x 2bed on the ground floor to a 4bed flat.
- 4.6 These considerations will need to be taken into account in deciding on the number of larger homes to include in a revised scheme.

5 EQUALITIES IMPLICATIONS

- 5.1 An Equalities Impact Assessment (EqIA) was carried out for the HRA new homes programme to identify and mitigate the impact on groups with protected characteristics and others. If the development of 33 new homes for social rent does not go ahead on this site, this will impact on overcrowded households and those living in temporary accommodation, many of which fall into one of the protected groups.

6 OTHER STATUTORY IMPLICATIONS

- 6.1 This section of the report is used to highlight further specific statutory implications that are either not covered in the main body of the report or are required to be highlighted to ensure decision makers give them proper consideration. Examples of other implications may be:
- Best Value Implications,
 - Consultations,
 - Environmental (including air quality),
 - Risk Management,
 - Crime Reduction,
 - Safeguarding.
 - Data Protection / Privacy Impact Assessment.

7 COMMENTS OF THE CHIEF FINANCE OFFICER

- 7.1 This report seeks approval to increase the budget for the development of 33 new homes for social rent and a community office space on the Bancroft and Wickford Street site by £3.000m to £17.100m to enable the build contract to be awarded.
- 7.2 This report also seeks approval to swap funds from the approved budget for the discontinued Gill Street residential development with community facilities project to Bancroft and Wickford Street site project.
- 7.3 The discontinued Gill Street residential development with community facilities project had already incurred to date £0.848m in feasibility and design stages for RIBA Stages 1-3. As this is an abortive cost, this has to be transferred to and absorbed within HRA revenue.
- 7.4 The transfer of this abortive cost to HRA revenue frees up the approved budget of £7.6m initially approved for Gill Street residential development with community facilities project and of this, £3m will be available for the increase in budget for Bancroft and Wickford Street site project.
- 7.5 The £3m budget increase for this Bancroft and Wickford Street site will be financed by a combination of RTB receipts and HRA borrowing as approved originally for the Gill Street residential development with community facilities project.

8 COMMENTS OF LEGAL SERVICES

- 8.1 The Council has the legal power to make the decisions referred to in this report.
- 8.2 The Council is required to demonstrate Best Value in terms of economy efficiency and effectiveness in the delivery of its legal functions. The Council subjected this purchase to competition with award being based upon predetermined pre published evaluation criteria. Therefore, the award represents Best Value (being the price at the relevant level quality that the market would bear) albeit due to market conditions the proposed award value is greater than that which the Council had intended to pay.
- 8.3 This report includes a restricted Appendix 1. In the round the details in the appendix relate to the specifics of the Formation tendered contract price. Formation's commercial interests may be damaged if this was released into the public domain at this stage which could lead to legal action against the Council. The information is exempt information for the purposes of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and therefore the public may be excluded as on balance the public interest in knowing the information is outweighed by the public interest in maintaining the exemption

Linked Reports, Appendices and Background Documents

Linked Report

- NONE.

Appendices

- Appendix 1: contract price information (Exempt Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)
- Appendix 2: Site plan
- Appendix 3: Landscape plan

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- NONE

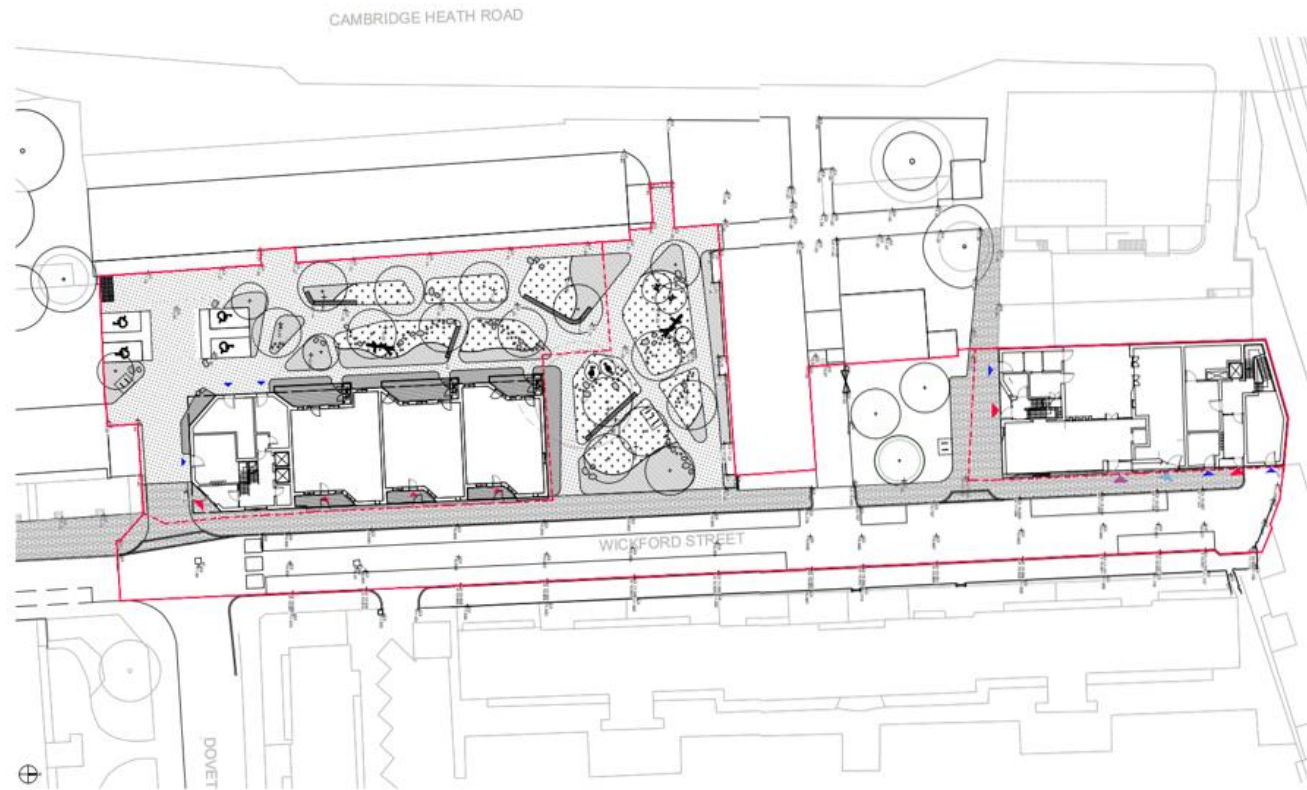
Officer contact details for documents:

Or state N/A

Site plan



Landscape plan



NOTES:

1. This drawing is to be read in conjunction with all relevant contract documentation from the design team, with any conflicting information to be brought to the attention of Farrer Huxley Associates in writing before commencing on site.
 2. The contractor is to check and verify all levels and dimensions before construction. Any discrepancies are to be brought to the attention of Farrer Huxley Associates in writing before commencing on site.
 3. All dimensions in mm, unless otherwise stated.
 4. Do not scale from this drawing.
 5. All sub base and concrete design and specification to engineer's details. All diagrams provided here are purely indicative.
 6. Waterproofing of any element to be specified by others.
 7. All proprietary products shall be installed in accordance with manufacturers written instructions.
 8. Plant numbers are an indication only and plants should be ordered to suit site areas in accordance with scheduled plant densities.
 9. Any proposed plant substitution shall be agreed with the landscape architect prior to ordering.
- For General Arrangement, refer to ...132's series;
 For level landscape, refer to ...200's series;
 For levels and drainage refer to ...300's series;
 For soft landscape, refer to ...400's series;
 For lighting, refer to ...500's series

- Key:**
- Site boundary
 - Application boundary
- Hard Landscape:**
- ▨ Resin bound gravel
 - ▩ High quality natural stone paving to private gardens
 - ▧ Concrete slab paving to match existing paving
- Soft Landscape:**
- ⊙ Existing trees
 - Proposed trees
 - Trees to be removed
 - ▨ Strial planting - deferrable space to private gardens
 - ▨ Grass area
 - ▨ Low level planting - groundcover
- Landscape Elements:**
- ▨ Bin screen
 - ▨ Concrete retaining walls
 - ▨ Boulders
 - ▨ Timber stepping bollards
 - ▨ Fallen play trees
 - ▨ Play equipment - timber sheep
 - ▨ Play equipment - timber snail
 - ▨ Visitor cycle parking - cycle hoops
 - Existing levels
 - Proposed levels

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Scrutiny Action Log

Name of Committee: **Overview and Scrutiny Committee**

Municipal Year: **2022-23**

| Reference | Action | Assigned to | Scrutiny Lead | Due Date | Response |
|-------------|---|---|----------------------|-------------|--|
| Insert date | Insert agenda item title and the action requested by the committee | Insert name of director | Insert scrutiny lead | Insert Date | Response provided by the service/ witness |
| 07.06.22 | Customer Access 1. Can you provide the committee with performance data on satisfaction level of residents who are unable to access services digitally. If this isn't available what might be collected to capture this? | Raj Chand Director of Customer Services | OSC chair | 07.07.22 | See appendix 1 for response. Circulated to OSC Members on 14.07.2022 |
| | Youth Service 2. Can you provide the committee with performance data on number of young people attending and number of those achieved accredited outcomes? | James Thomas Corporate Director Children & Culture | OSC chair | 07.07.22 | See appendix 2 for response. Circulated to OSC Members on 26.07.2022 |
| 04.07.22 | Transfer to reserves 1. Can you provide further information on the transfer to reserves | Nisar Visram Director of Finance, Procurement and Audit | OSC Chair | 12.09.22 | Further information on the transfer to reserves: Addendum Explanation of Reserves Movement.pdf (towerhamlets.gov.uk) |
| | Expenditure: Inflation 2. Can you provide further information on how the council estimates the funding required to cover the level of inflation and the assumptions within this. | Nisar Visram Director of Finance, Procurement and Audit | OSC Chair | 12.09.22 | Response circulated on 02/08/2022 See Appendix 3 |

Scrutiny Action Log

| | | | | | |
|----------|---|---|-----------|----------|---|
| | <p>Expenditure: Local Government Pension Scheme</p> <p>3. Can you provide further information on the funding required for the local government pension scheme</p> | <p>Nisar Visram Director of Finance, Procurement and Audit</p> | OSC Chair | 19.09.22 | Response to be circulated ahead of next OSC meeting on 26 September 2022 |
| 28.07.22 | <p>Annual Performance Report: Recycling Rate</p> <p>1. Can the Committee receive the outturn of the recycling rates for 2021/22 as there was no figure shown in the most recent quarter of the performance reporting</p> | <p>Dan Jones Director of Public Realm</p> | OSC Chair | 12.09.22 | <p>20.0% cumulative 2021/22 (Q1-Q3)</p> <p>18.6% (Q3 figure)</p> <p>Note: Waste Data flow always operates a quarter behind, so for example the deadline to submit quarter 1 report is at the end of quarter 2 (30th of September) and then it takes about 2-3 weeks for WDF to approve it, depending on corrections</p> |
| | <p>Annual Performance Report: Education Healthcare Plan Assessments</p> <p>2. The committee raised concerns about the low percentage of education health care plan assessments completed at 29% and wished to ascertain what and how this was measured</p> | | OSC Chair | 12.09.22 | <p>Response received on 01.08.2022</p> <p>The figure of 29% for completed EHCP's relates to those completed within the 20-week timescale. The remaining 71% of EHCP's will have been in progress and will be completed, albeit having taken longer than we would have liked. Q4 was a particularly challenging period, and earlier periods showed increased performance in this area. Additional resources have been put in place which are starting to have an impact.</p> <p>Our current cumulative performance is 35% (year to date) and increasing with May (42%), June (45%) and July (45%) demonstrating an</p> |

Scrutiny Action Log

| | | | | | |
|----------|--|--|-----------|----------|--|
| Page 61 | | | | | <p>improved trajectory. We hold weekly meetings with services to monitor the impact of the increasing demand for EHCPs on timeliness of advice requests coming back into the SEN Service.</p> <p>This measure is a SEND improvement plan priority. The service are working on a backlog of cases which they plan to clear by the autumn term. In terms of benchmarking, the national figure for EHC timeliness is expected to be around 50% for 2020/21.</p> |
| | <p>Strategic Plan: Care Leavers</p> <p>3. Can the Committee receive a demographic breakdown of care leavers and further information on their employment</p> | <p>James Thomas</p> <p>Corporate Director Children & Culture</p> | OSC Chair | 19.09.22 | Response received see appendix 4 |
| | <p>Complaints</p> <p>4. Can the Committee receive copies of the annual statement from the Local Government Ombudsman</p> | <p>Raj Chand</p> <p>Director of Customer Services</p> | OSC Chair | 19.09.22 | Response provided to OSC on 26.09.2022 |
| 26.09.22 | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Scrutiny Action Log

Appendix 3

Pay inflation: The cost of pay inflation is calculated based on the staffing establishment for General Fund revenue services. This was refreshed for the 2022-23 budget and included the increase from the in-housing of the waste service and of some IT staff from Agilysis. Each 1% pay award increase demonstrates an estimated cost of £1.9m (was £1.55m in previous MTFS periods before the refresh).

Appendix 5 to the MTFS and Budget Scene Setting 2023-26 report presented to Cabinet on 11/7/22 includes:

- The row titled “Pay Inflation - 1.75% increase for 2021-22 and 2% for the other years” which shows the addition of £0.7m pay inflation budget in 2023-24 (being the increase from £3.1m previously agreed to the new cost of £3.8m for a 2% assumption) and the addition of £3.8m budget in 2024-25 for the 2% assumption. These additions were agreed indicatively during budget setting for 2022-23 (when we set a one-year budget but showed estimates for future years).
- The row titled “Pay Inflation - 4% for 2023-24, 2% increase for future years and an additional 2% for 2022-23” which shows the addition of £7.6m in 2023-24 (being a further 2% £3.8m for each of 2022-23 and 2023-24 to increase the allowance to 4% for each year) and the addition of £3.8m in 2025-26 (to add in the 2% allowance for the third year of the new MTFS period).

Non pay inflation: The cost of non-pay inflation is calculated based on contracts for General Fund revenue services including allowance for adult and children social care spot placements (homecare, direct payments, day care, residential, nursing, supported living and extra care sheltered). Each 1% non-pay inflationary increase demonstrates a estimated cost of £1.55m.

Appendix 5 to the MTFS and Budget Scene Setting 2023-26 report presented to Cabinet on 11/7/22 includes:

- The row titled “Contractual Inflation” with the note “Agreed indicatively during budget setting 2022-23” which shows the reduction of £0.3m budget in 2023-24 (following a refresh which included the impact of the waste service staffing and parts of IT staffing moving out of contracts to inhouse services) and the addition of £3.1m in 2024-25 (being the 2% assumption added into the third year of the indicative 2022-25 MTFS).

The row titled “Contractual inflation” at the bottom of the inflation table which shows the addition of £9.3m budget in 2023-24 (being an extra 2% £3.1m added for 2022-23 to increase from 2.5% allowance to 4.5%, and an extra 4% £6.2m added for 2023-24 to increase from 2% allowance to 6% allowance), the addition of £3.1m budget in 2024-25 (to increase from 2% allowance to 4%) and the addition of £3.1m in 2025-26 (to add in the 2% allowance for the third year of the new MTFS period).

Appendix 4

Scrutiny Action Log

Care Leaver Demographics & Employment, Education, and Training (EET) Outcomes in Tower Hamlets

Leo Major (Head of Service, Children Looked After & Through Care)

Eni Olatunde-Shittu (Senior Performance Improvement Analyst)

Saly Begum (Education, Training and Employment Advisor)

Period: August 2022

Brief Snapshot

Employment, education, and training outcomes for care leavers are a key area of focus in Tower Hamlets. Underscoring this, in April 2021 the local authority appointed two Education, Training, and Employment (ETE) Advisors whose main role it is to support care leavers in increasing access to, securing, and sustaining such opportunities both within the borough and more widely within London and beyond. We have had some marked successes to date, considering that the ETE Advisors were appointed whilst we were still in the height of the pandemic.

Our successes include nine of our care leavers successfully securing places on the Civil Service Internship Scheme in 2020-2021, with several of them completing this and now applying for permanent roles. Working closely with the Supported Employment Team (WorkPath) care leavers are also supported to access vacancies within the council, and recently one such care leaver secured employment with the Mayor's Office with another offered an interview.

Also, we have had a significant number of care leavers express interest working in the construction sector and ETE workers have put CSCS training in place to enable care leavers to obtain the necessary trade card to access these opportunities. The education, health, and care sector proves to be another popular choice expressed by care leavers, and working in partnership with WorkPath, Early Help, and Children & Family Services we have sourced employment opportunities for them in Tower Hamlets schools.

Care leavers who wish to work and are not job-ready are referred to programmes to enhance their employability such as the Matrix programme and Prince's Trust employability programme, as well as in house workshops and individualised support from ETE Advisors. We have made access to education and training more accessible by working in partnership with a wide range of providers with opportunities available throughout the year. We also continuously promote further and higher education to young people and aid in identifying courses, support with UCAS applications/personal statements and advise on student

Scrutiny Action Log

loan/fees. Our care leaver local offer also includes 'top up' financial support with university and associated fees.

In 2021, 19 care leavers secured university admission for undergraduate courses, our highest rate for the last two years running.

As we have lost one ETE Advisor this past summer to the further education sector, we will be reviewing the scope of the role for the remaining advisor, whilst recruiting additional ETE keyworker capacity in the coming months.

Demographic Data

| Ethnicity | Allocated Care leavers by Ethnicity & Age | | | | | | | | | Total |
|------------------------------|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|------------|
| | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | |
| Any other Asian background | | 13 | 10 | 12 | 3 | 2 | 1 | | | 41 |
| Any other Black background | | 4 | 1 | 3 | 1 | 1 | 2 | 1 | | 13 |
| Any other ethnic group | | 12 | 1 | 5 | 4 | 1 | 2 | 1 | | 26 |
| Any other mixed background | | 4 | 4 | 1 | 5 | 1 | 1 | 1 | | 17 |
| Any other white background | 1 | 2 | 5 | 3 | 5 | 3 | 4 | 1 | 1 | 25 |
| Bangladeshi | 3 | 12 | 19 | 13 | 11 | 9 | 18 | 12 | 1 | 98 |
| Black - African | | 14 | 20 | 21 | 13 | 9 | 5 | 3 | 1 | 86 |
| Black Caribbean | | 2 | 1 | | | 1 | | | | 4 |
| Chinese | | | | | 1 | | | | | 1 |
| Pakistani | | 1 | | 2 | | | | | | 3 |
| White - British | | 7 | 9 | 5 | 7 | 4 | 4 | 3 | | 39 |
| White - Irish | | | | | 1 | | | | | 1 |
| White and Asian | | 1 | 2 | 2 | 2 | 1 | | | 1 | 9 |
| White and Black African | | 1 | | 1 | | 1 | 1 | | | 4 |
| White and Black Caribbean | | 1 | 3 | 3 | 2 | 3 | 3 | 1 | | 16 |
| Information not yet obtained | 1 | | | | | | | | | 1 |
| Total | 5 | 74 | 75 | 71 | 55 | 36 | 41 | 23 | 4 | 384 |

Scrutiny Action Log

| Allocated Care leavers (17-25 year old) by Ethnicity & Gender | | | |
|--|---------------|-------------|--------------|
| Ethnicity | Female | Male | Total |
| Any other Asian background | 12 | 29 | 41 |
| Any other Black background | 3 | 10 | 13 |
| Any other ethnic group | 3 | 23 | 26 |
| Any other mixed background | 10 | 7 | 17 |
| Any other white background | 3 | 22 | 25 |
| Bangladeshi | 50 | 48 | 98 |
| Black - African | 16 | 70 | 86 |
| Black Caribbean | 1 | 3 | 4 |
| Chinese | 1 | | 1 |
| Pakistani | 1 | 2 | 3 |
| White - British | 23 | 16 | 39 |
| White - Irish | | 1 | 1 |
| White and Asian | 7 | 2 | 9 |
| White and Black African | 1 | 3 | 4 |
| White and Black Caribbean | 7 | 9 | 16 |
| Information not yet obtained | | 1 | 1 |
| Total | 138 | 246 | 384 |

| Allocated Care leavers (17-25 year old) by Status | | | | |
|--|------------|-------------|--------------|--------------|
| Age | EET | NEET | Total | % EET |
| 17 | 2 | 3 | 5 | 40.0% |
| 18 | 49 | 25 | 74 | 66.2% |
| 19 | 46 | 29 | 75 | 61.3% |
| 20 | 51 | 20 | 71 | 71.8% |
| 21 | 34 | 21 | 55 | 61.8% |
| 22 | 16 | 20 | 36 | 44.4% |
| 23 | 13 | 28 | 41 | 31.7% |
| 24 | 8 | 15 | 23 | 34.8% |

Scrutiny Action Log

| Allocated Care leavers (17-25 year old) by Status | | | | |
|---|------------|------------|------------|--------------|
| Age | EET | NEET | Total | % EET |
| 25 | | 4 | 4 | 0.0% |
| Total | 219 | 165 | 384 | 57.0% |

**please note the NEET totals for care leavers aged 22-25 years is high because until recently, there wasn't the capability to record the Education/Employment status on the case management system for this age group as it wasn't a mandatory/statutory requirement.*

Table showing (EET) status for the 219 care leavers aged 17–25-year-old that are EET

Scrutiny Action Log

| Employment Status (17 to 25 year olds) | Allocated Care leavers | Allocated care leavers "in touch" (with activity updated 3mths prior to or 1mth after bday or within last year) | % Allocated care leavers "in touch" (with activity updated 3mths prior to or 1mth after bday or within last year) |
|---|------------------------|---|---|
| EET | | | |
| <i>F1 : Young person engaged full time in higher education (for example studies beyond A level)</i> | 61 | 50 | 82.0% |
| <i>F2 : Young person engaged full time in education other than higher education</i> | 105 | 90 | 85.7% |
| <i>F3 : Child engaged full time in training or employment</i> | 4 | 0 | 0.0% |
| <i>F4 : Young person engaged full time in an apprenticeship</i> | 3 | 3 | 100.0% |
| <i>F5 : Young person engaged full time in training or employment (not apprenticeship)</i> | 52 | 46 | 88.5% |
| <i>P1 : Young person engaged part time in higher education (for example studies beyond A level)</i> | 2 | 2 | 100.0% |
| <i>P2 : Young person engaged part time in education other than higher education</i> | 11 | 7 | 63.6% |
| <i>P5 : Young person engaged part time in training or employment (not apprenticeship)</i> | 24 | 21 | 87.5% |

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THE FORWARD PLAN

Published: 30 August 2022

Contact Matthew Mannion
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Email: matthew.mannion@towerhamlets.gov.uk
Telephone: 020 7364 4651

Forward Plan August 2022

The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to <http://democracy.towerhamlets.gov.uk/mgPlansHome.aspx?bcr=1>.

Tower Hamlets Council **Forthcoming Decisions Plan**

What is this document?

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All Key Decisions to be taken by the Mayor or Cabinet.
 - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

In addition the Council aims to publish all other decisions to be taken by the Mayor and/or Cabinet.

Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Section 3 of the [Constitution](#). Key Decisions can be taken by the Mayor, the Mayor in Cabinet or an officer if it has been expressly delegated.

Publication of Forthcoming Decisions

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forthcoming Decisions Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

Urgency

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

Make your views known

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Information about the Decision Makers

Further information on the Mayor and Members of the Cabinet can be found on the Council's [website](#).

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Contact Details for this Plan

Contact: Matthew Mannion
Officer: Head of Democratic Services
Email: matthew.mannion@towerhamlets.gov.uk
Telephone: 020 7364 4651

Forward Plan August 2022

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* New Issues published since the last Forward Plan

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|----------------------------|---|-------------------|----------------------|
| Title of Report | Additions to the Approved Capital Programme 2022-23 to 2024-25 | Ward All Wards | Key Decision? Yes |
| Summary of Decision | <p>Following the approval of the £759.209m capital programme for the period 2021-2024 by Cabinet on 9th February 2022, further capital projects which support the Council's strategic priorities have been identified and, where funding sources are available for allocation, have been progressed through the capital governance process.</p> <p>This report seeks approval by Cabinet for schemes that have progressed through the governance process and been considered by the Capital Strategy Board for inclusion into the 2022-25 Approved Capital Programme and for those where formal changes to the agreed budget or scheme detail is required at the earliest opportunity, to ensure that the pace of delivery is maintained.</p> | | |

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| Decision maker Date of decision | Cabinet 26/10/22 |
| Community Plan Theme | All Priorities |
| Cabinet Member | Deputy Mayor and Cabinet Member for Adults, Health and Wellbeing |
| Who will be consulted before decision is made and how will this consultation take place | n/a Targeted consultation has been undertaken in accordance with the information provided in the PIDs |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | Initial EIAs form part of the PID approval process for individual capital programme areas |
| Contact details for comments or additional information | Roselyn Unegbu (Interim Head of Capital Delivery) roselyn.unegbu@towerhamlets.gov.uk |
| What supporting documents or other information will be available? | n/a |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted |

Forward Plan August 2022

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|----------------------------|---|-------------------|----------------------|
| Title of Report | Approval of the action plan arising from the Housing and Regeneration Scrutiny Sub-committee's Fire Safety Review Report (September 2021) | Ward All Wards | Key Decision? Yes |
| Summary of Decision | The Mayor and Cabinet are asked to approve the actions which follow the report of the Housing & Regeneration Scrutiny Sub-Committee's review on fire safety in the borough. This review was requested by the sub-committee's Chair in the wake of the fire at New Providence Wharf on 7 May 2021. | | |

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| Decision maker | Cabinet | | |
| Date of decision | 28/09/22 | | |
| Community Plan Theme | | | |
| Cabinet Member | | | |
| Who will be consulted before decision is made and how will this consultation take place | N/A | | |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | No | | |
| Contact details for comments or additional information | Karen Swift (Divisional Director, Housing and Regeneration) Karen.Swift@towerhamlets.gov.uk | | |
| What supporting documents or other information will be available? | N/A | | |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted | | |
| Title of Report | IT Contract Procurement Approval Q1 2022 | Ward All Wards | Key Decision? Yes |
| Summary of Decision | <p>The Council holds a portfolio of contracts for IT applications, and other services where the cost of change is likely to exceed any saving from re-procurement and need to agree an appropriate way of managing these.</p> <p>Renewing support and maintenance of these contracts will ensure service continuity, minimise the risk of critical service failure, and maximise return on</p> | | |

Forward Plan August 2022

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| | investment on these contracts. |
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| Decision maker Date of decision | Cabinet 28/09/22 | | |
| Community Plan Theme | | | |
| Cabinet Member | Cabinet Member for Resources and the Cost of Living | | |
| Who will be consulted before decision is made and how will this consultation take place | Digital Portfolio Board Members Legal – Jonathan Fox Procurement – Neil Ward, Peter Maskell Finance – Allister Bannin, Nisar Visram Discussion at Digital Portfolio Board Review with Services using the applications in scope – eg Finance Systems board Review with Legal, Finance and Procurement colleagues | | |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | No | | |
| Contact details for comments or additional information | Adrian Gorst (Divisional Director, IT) adrian.gorst@towerhamlets.gov.uk | | |
| What supporting documents or other information will be available? | IT Contract Procurement Approval - Appendix 1 | | |
| Is there an intention to consider this report in private session and if so why? | Partly Exempt (Part of the report will be exempt) Appendix 1 is exempt, as it is commercially sensitive data. Publishing it will reduce the Council's commercial leverage with the intended suppliers. | | |
| Title of Report | Customer Service Updates and Improvements – Combined Report | Ward All Wards | Key Decision? No |
| Summary of Decision | The report provides an update on customer services across the council. It also outlines actions to make necessary improvements and makes recommendations for noting, approving and recommending to Cabinet. The report includes an update on the 4 key access channels:- Telephone Website Social Media and | | |

Forward Plan August 2022

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| | Face to face |
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|---|--|-------------------------------------|----------------------|
| Decision maker Date of decision | Cabinet 28/09/22 | | |
| Community Plan Theme | A council that works for you and listens to you | | |
| Cabinet Member | Cabinet Member for Environment and the Climate Emergency, Cabinet Member for Regeneration, Inclusive Development and Housebuilding | | |
| Who will be consulted before decision is made and how will this consultation take place | Community and Voluntary Sector Partners All Council Directorates Community and Voluntary Sector Partners All Council Directorates | | |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | Yes | | |
| Contact details for comments or additional information | Raj Chand (Director, Customer Services) raj.chand@towerhamlets.gov.uk | | |
| What supporting documents or other information will be available? | None | | |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted | | |
| Title of Report | Wapping Bus Gateway Review | Ward St Katharine's & Wapping | Key Decision? Yes |
| Summary of Decision | Review of Wapping Bus Gateway | | |

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| Decision maker Date of decision | Cabinet 28/09/22 |
| Community Plan Theme | A clean and green future |
| Cabinet Member | Cabinet Member for Environment and the Climate Emergency |
| Who will be consulted before decision is made | Relevant internal and external stakeholders including, but not limited to, emergency services, local schools and Transport for London have also been |

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| and how will this consultation take place | <p>consulted.</p> <p>Surveys on the proposals have been issued to residents in the areas directly affected. The survey is also available for the general public to complete.</p> | | |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | Yes | | |
| Contact details for comments or additional information | <p>Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk</p> | | |
| What supporting documents or other information will be available? | Previous reports on the affected areas. | | |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted | | |
| Title of Report | Development of London Dock School – Appropriation for Planning Purposes and use of Section 203 Powers (Rights of Light) | Ward St Katharine's & Wapping | Key Decision? Yes |
| Summary of Decision | Authority is sought to grant S.203 Planning Powers to assist with the development of London Dock School and appropriation of Rights of Light Matters | | |

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| Decision maker Date of decision | Cabinet 28/09/22 |
| Community Plan Theme | Accelerate Education |
| Cabinet Member | Cabinet Member for Resources and the Cost of Living |
| Who will be consulted before decision is made and how will this consultation take place | N/A N/A |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | N/A |
| Contact details for comments or additional | <p>Stephen Shapiro (Head of Asset Management) Stephen.Shapiro@towerhamlets.gov.uk</p> |

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| information | | | |
| What supporting documents or other information will be available? | Copy of the draft Injunction Report from Rights of Light Specialist Existing Planning Permission | | |
| Is there an intention to consider this report in private session and if so why? | Partly Exempt (Part of the report will be exempt) The valuations received from the external consultant is exempt as it provides sensitive material for future negotiations | | |
| Title of Report | Watney Market: Approval to install Sprinklers and Emergency Lighting. | Ward Shadwell | Key Decision? Yes |
| Summary of Decision | Approval is sought through to initiate works at the Watney Market car park. Currently the sprinkler systems within the commercial element are beyond their economic life and can no longer be maintained. As a result, there is no guarantee in case there is a fire that they will work, and this is considered a major risk considering the two residential blocks above. Furthermore, the emergency lighting in the basement carpark is damaged beyond repair, providing a health and safety issue as well as encouraging Anti-Social Behaviour. | | |

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| Decision maker Date of decision | Cabinet 28/09/22 |
| Community Plan Theme | A council that works for you and listens to you |
| Cabinet Member | Cabinet Member for Resources and the Cost of Living |
| Who will be consulted before decision is made and how will this consultation take place | N/A N/A |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | N/A |
| Contact details for comments or additional information | Stephen Shapiro (Head of Asset Management) Stephen.Shapiro@towerhamlets.gov.uk |
| What supporting documents or other information will be available? | N/A |
| Is there an intention to consider this report in | No, Unrestricted |

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| private session and if so why? | | | |
| Title of Report | Procurement of Highways and Street Lighting Contract | Ward All Wards | Key Decision? Yes |
| Summary of Decision | This report is to seek approval to undertake the tender process to procure a new highways and street lighting contract, including the details and proposed term of the contact | | |

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| Decision maker Date of decision | Cabinet 28/09/22 | | |
| Community Plan Theme | All Priorities | | |
| Cabinet Member | Cabinet Member for Environment and the Climate Emergency | | |
| Who will be consulted before decision is made and how will this consultation take place | N/A N/A | | |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | No | | |
| Contact details for comments or additional information | Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk | | |
| What supporting documents or other information will be available? | LONDON BOROUGH OF TOWER HAMLETS Procurement of Highways & Street Lighting Works Contracts September 2022 | | |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted | | |
| Title of Report | Budget Monitoring 2022/23 Quarter 1 including Capital | Ward All Wards | Key Decision? No |
| Summary of Decision | Budget Monitoring 2022/23 Quarter 1 including Capital | | |

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| Decision maker Date of decision | Cabinet 28/09/22 | | |
| Community Plan Theme | All Priorities | | |
| Cabinet Member | Cabinet Member for Resources and the Cost of Living | | |

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| Who will be consulted before decision is made and how will this consultation take place | N/A | | |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | N/A | | |
| Contact details for comments or additional information | Nisar Visram (Director of Finance, Procurement & Audit) nisar.visram@towerhamlets.gov.uk | | |
| What supporting documents or other information will be available? | N/A | | |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted | | |
| Title of Report | Liveable Streets Review | Ward Bethnal Green West; Spitalfields & Banglatown; St Katharine's & Wapping; Weavers | Key Decision? Yes |
| Summary of Decision | Review of proposed removal of traffic management schemes implemented under the Liveable Streets programme. | | |

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| Decision maker Date of decision | Cabinet 28/09/22 |
| Community Plan Theme | A clean and green future |
| Cabinet Member | Cabinet Member for Environment and the Climate Emergency |
| Who will be consulted before decision is made and how will this consultation take place | Relevant internal and external stakeholders including, but not limited to, emergency services, local schools and Transport for London have also been consulted. Surveys on the proposals have been issued to residents in the areas directly affected. The survey is also available for the general public to complete. |
| Has an Equality Impact Assessment been carried out and if so the | Yes |

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| result of this Assessment? | |
| Contact details for comments or additional information | Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk |
| What supporting documents or other information will be available? | N/A |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted |
| Title of Report | Record of Corporate Directors Actions 2022/23 Q1 |
| | Ward All Wards |
| | Key Decision? No |
| Summary of Decision | This report sets out, for noting by Cabinet, the Corporate Director's Actions taken under Rule 10 (section 50 Record of Corporate Director's Actions (RCDA) - Waiving of Procurement Procedures) in Part C – Codes and Protocols of the Council's constitution. The section states that Corporate Director's Actions in respect of contracts over £100,000 must be reported to Cabinet for noting and this report fulfils this requirement. |

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| Decision maker Date of decision | Cabinet 28/09/22 |
| Community Plan Theme | All Priorities |
| Cabinet Member | Cabinet Member for Resources and the Cost of Living |
| Who will be consulted before decision is made and how will this consultation take place | N/A N/A |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | N/A |
| Contact details for comments or additional information | Nisar Visram (Director of Finance, Procurement & Audit) nisar.visram@towerhamlets.gov.uk |
| What supporting documents or other information will be available? | N/A |

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| Is there an intention to consider this report in private session and if so why? | No, Unrestricted | | |
| Title of Report | Contracts Forward Plan 2022/23 - Quarter 2 | Ward All Wards | Key Decision? Yes |
| Summary of Decision | <p>This report presents the contracts being procured during quarter two. The report also sets out the Contracts Forward Plan at appendix 2 to this report.</p> <p>The report asks for confirmation that all contracts can proceed to contract award after tender.</p> | | |

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| Decision maker Date of decision | Cabinet 26/10/22 | | |
| Community Plan Theme | A council that works for you and listens to you | | |
| Cabinet Member | Cabinet Member for Resources and the Cost of Living | | |
| Who will be consulted before decision is made and how will this consultation take place | <p>Where required, consultation with service users and stakeholders will be undertaken as part of the project and budget approval process.</p> <p>Necessary consultation will be undertaken in accordance with the Council's policies and procedures.</p> | | |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | No. Contract specific EQIA is expected to be completed by respective contract owners as part of the directorate approval. | | |
| Contact details for comments or additional information | Nisar Visram (Director of Finance, Procurement & Audit) nisar.visram@towerhamlets.gov.uk | | |
| What supporting documents or other information will be available? | Report and appendices include details of all contracts to be awarded. | | |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted | | |
| Title of Report | Blackwall Reach Regeneration: Update and GLA Proposal Phase 4 | Ward Poplar | Key Decision? No |
| Summary of Decision | The report updates on progress in respect of the Blackwall Reach Regeneration, for which London Borough of Tower Hamlets and the Greater London Authority | | |

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are the joint clients. It explains proposals to progress future phases.

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| Decision maker Date of decision | Cabinet 26/10/22 |
| Community Plan Theme | Boost culture, business, jobs and leisure |
| Cabinet Member | Cabinet Member for Regeneration, Inclusive Development and Housebuilding |
| Who will be consulted before decision is made and how will this consultation take place | <p>In respect of the decision required, Arvin and Sons Ltd (by GLA).</p> <p>Greater London Authority Development Partner – Swan Housing Association (contract delivery partner).</p> <p>Not applicable for the decision required. However, extensive and on-going consultation has been carried out with residents concerning the scheme, including development of a resident’s charter, provision of an offer to the community, successive planning applications, and numerous other community consultation and engagement activities. There has been specific consultation with affected business interest, Arvin and Sons Limited, by officers at the GLA who have been negotiating Arvin’s inclusion in the scheme as a delivery partner. Good practice has been followed by the GLA in this respect, as by LBTH in all of its consultations regarding the wider scheme.</p> |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | <p>An EQIA was not required at the time of the scheme’s inception or for the Compulsory Purchase process which the Council implemented successfully. However, Equalities considerations have been paramount and considered throughout the scheme which has been reported to Cabinet for a number of years. It has been reported that this is a comprehensive regeneration scheme which will transform and improve living conditions for residents on the Robin Hood Gardens Estate, who choose to remain in the area, and residents of the wider area, who will also benefit from the significant improvements to the quality of the homes, environment, community facilities, retail offer and so on, which the regeneration delivers. The project, as reported will have delivered the new homes for all tenants and leaseholders wishing to remain in the area by the end of 2022/23, and will provide a significant number of new homes for people in housing need across Tower Hamlets generally. The decision request via this report</p> |
| Contact details for comments or additional information | <p>Karen Swift (Divisional Director, Housing and Regeneration) Karen.Swift@towerhamlets.gov.uk</p> |
| What supporting documents or other information will be available? | <p>3 Appendices comprising: Appendix 1 – Map showing all scheme phases Appendix 2 – Map showing Phase 4 Appendix 3 – Letter from the GLA requesting that the Mayor of Tower Hamlets endorses GLA proposal for Phase 4, as explained in the report.</p> |
| Is there an intention to consider this report in private session and if so | <p>Fully Exempt (the whole report will be exempt) The whole report is exempt, at the request of the Councils contract partner, the GLA, because it discusses commercially sensitive negotiations.</p> |

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| why? | | | |
| Title of Report | Disposal – 89 Bishops Way, London E2 9HL | Ward Bethnal Green West | Key Decision? Yes |
| Summary of Decision | To agree that 89 Bishops Way is surplus to requirements and to dispose of the property on the open market. | | |

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| Decision maker Date of decision | Cabinet 26/10/22 | | |
| Community Plan Theme | TH Plan 3: Strong, resilient and safe communities | | |
| Cabinet Member | Mayor | | |
| Who will be consulted before decision is made and how will this consultation take place | Internal Children's Services have declared the property surplus and seeking to dispose of the building. | | |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | N/A | | |
| Contact details for comments or additional information | Stephen Shapiro (Head of Asset Management) Stephen.Shapiro@towerhamlets.gov.uk | | |
| What supporting documents or other information will be available? | Valuation report Site Plan | | |
| Is there an intention to consider this report in private session and if so why? | Partly Exempt (Part of the report will be exempt) Valuation report contains the market value and recommended marketing price which may be detrimental to the marketing objectives of achieving best consideration. It would eliminate the market forces. | | |
| Title of Report | Pan London Commissioning for Residential Care | Ward All Wards | Key Decision? Yes |
| Summary of Decision | <p>A lack of provision in London has resulted in high costs and placements at a great distance from the home local authority. There is an urgent need for greater influence over the market. The formation of a Pan-London Vehicle (PLV) for Commissioning will bring local authorities together in a new jointly owned legal vehicle to plan and commission provision for London children. The aim is for the collaboration of London local authorities purchasing power to stimulate new provision where required, achieve greater financial sustainability and improve outcomes for children.</p> <p>The PLV for Commissioning will initially focus on Secure Welfare provision as there is currently no provision in London. DfE have provided funding to support</p> | | |

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| | <p>this development. firstly, with a focus on high-cost low incidence provision and subsequently wider residential provision. All projects would be agreed through the jointly owned vehicle by the participating local authorities</p> |
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| Decision maker Date of decision | Cabinet 26/10/22 | | |
| Community Plan Theme | Accelerate Education | | |
| Cabinet Member | | | |
| Who will be consulted before decision is made and how will this consultation take place | ALDCS This consultation process is held with LIIA, who consulted with ALDCS. | | |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | No, because the LIIA is conducting this exercise. [Please complete the Equalities screening tool at the end of this form to determine whether an equalities analysis will be required. If you require further support, please see the guidance and template on the intranet.] | | |
| Contact details for comments or additional information | Susannah Beasley-Murray (Divisional Director of Supporting Families) susannah.beasley-murray@towerhamlets.gov.uk | | |
| What supporting documents or other information will be available? | Resources & Commissioning - London Innovation and Improvement Alliance (liia.london) | | |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted | | |
| Title of Report | Lease Restructure – 401 Mile End Road, E3 | Ward Bow West | Key Decision? No |
| Summary of Decision | <p>Authority is sought to surrender the existing lease of 10 years and take a new lease of 15 years.</p> <p>The annual rent of £120,159 will remain the same, and Cabinet authority is being sought as the annual rent is beyond delegated authority levels.</p> | | |

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| Decision maker Date of decision | Cabinet 26/10/22 | | |
| Community Plan | TH Plan 1: A better deal for children and young people: aspiration, | | |

Forward Plan August 2022

| | | | |
|---|---|-------------------|---------------------|
| Theme | education & skills | | |
| Cabinet Member | Mayor | | |
| Who will be consulted before decision is made and how will this consultation take place | | | |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | N/A | | |
| Contact details for comments or additional information | Stephen Shapiro (Head of Asset Management) Stephen.Shapiro@towerhamlets.gov.uk | | |
| What supporting documents or other information will be available? | Existing lease Original Cabinet Approval dated 27 March 2019 | | |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted | | |
| Title of Report | Gambling Policy 2022-2025 | Ward All Wards | Key Decision? No |
| Summary of Decision | To agree the statutory consultation on the Gambling Policy 2022 -2025 The report details proposed changes to the Gambling Policy that must be reviewed every three years. These proposed changes have been subject to public consultation. | | |

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| Decision maker Date of decision | Council 16/11/22 |
| Community Plan Theme | A borough that our residents are proud of and love to live in |
| Cabinet Member | |
| Who will be consulted before decision is made and how will this consultation take place | |
| Has an Equality Impact Assessment been carried out and if so the result of this | |

Forward Plan August 2022

| | | | |
|---|--|-------------------|---------------------|
| Assessment? | | | |
| Contact details for comments or additional information | Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk | | |
| What supporting documents or other information will be available? | | | |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted | | |
| Title of Report | Strategic delivery and performance reporting – Q1 and Q2 2022/23 | Ward All Wards | Key Decision? No |
| Summary of Decision | This report provides the Mayor in Cabinet with an update on the delivery and implementation of the council's Strategic Plan. | | |

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| Decision maker Date of decision | Cabinet 30/11/22 |
| Community Plan Theme | |
| Cabinet Member | Mayor |
| Who will be consulted before decision is made and how will this consultation take place | N/A N/A |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | No |
| Contact details for comments or additional information | Sharon Godman (Director, Strategy, Improvement and Transformation) sharon.godman@towerhamlets.gov.uk |
| What supporting documents or other information will be available? | None |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted |

Forward Plan August 2022

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|----------------------------|--|-------------------|----------------------|
| Title of Report | Update of the Protocol for the Identification of Contaminated Land 2022 | Ward All Wards | Key Decision? Yes |
| Summary of Decision | To endorse and agree the identification of contaminated land and the regulatory controls | | |

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|---|--|-------------------|----------------------|
| Decision maker Date of decision | Cabinet 30/11/22 | | |
| Community Plan Theme | A borough that our residents are proud of and love to live in | | |
| Cabinet Member | Cabinet Member for Environment and the Climate Emergency | | |
| Who will be consulted before decision is made and how will this consultation take place | Planning and Public Health Internal stakeholders only | | |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | N/A | | |
| Contact details for comments or additional information | Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk | | |
| What supporting documents or other information will be available? | None | | |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted | | |
| Title of Report | Air Quality Action Plan 2022-2027 | Ward All Wards | Key Decision? Yes |
| Summary of Decision | To agree and review the statutory Air Quality Action Plan 2022-2027 The report details proposed changes to the Air Quality Action Plan that must be reviewed every five years. These proposed changes have been subject to public consultation. | | |

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| Decision maker Date of decision | Cabinet 26/10/22 | | |
| Community Plan Theme | A borough that our residents are proud of and love to live in | | |

Forward Plan August 2022

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|---|---|
| Cabinet Member | Cabinet Member for Environment and the Climate Emergency |
| Who will be consulted before decision is made and how will this consultation take place | Businesses, Residents, Partners, Council departments – as detailed in the report Consultation on the Plan has taken place with businesses and other key stakeholders. Relevant considerations have been taken into account |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | Yes - included in report |
| Contact details for comments or additional information | Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk |
| What supporting documents or other information will be available? | Yes - included in report |
| Is there an intention to consider this report in private session and if so why? | No, Unrestricted |

| | |
|--|---|
| <p>Overview and Scrutiny Committee</p> <p>26 September 2022</p> |  |
| <p>Report of: Sharon Godman, Director of Strategy, Improvement and Transformation</p> | <p>Classification: Unrestricted</p> |
| <p>Overview & Scrutiny Work Programme 2022-23</p> | |

| | |
|--|---|
| Originating Officer(s) | Afazul Hoque, Head of Corporate Strategy & Communities Daniel Kerr, Strategy & Policy Lead Filuck Miah, Senior Strategy and Policy Officer |
| Wards affected | All wards |
| Key Decision? | No |
| Reason for Key Decision | Significant impact on wards |
| Strategic Plan Priority / Outcome | <p>[State Priority and/or Outcome from the Strategic Plan 2022-26]</p> <ol style="list-style-type: none"> 1. Tackling the cost-of-living crisis 2. Providing homes for the future 3. Accelerating education 4. Boosting culture, business, jobs and leisure 5. Investing in public services 6. Empowering communities and fighting crime 7. Working towards a clean and green future 8. A council that listens and works for everyone |

Executive Summary

This report sets out the 2022/23 work programmes for the:

- Overview and Scrutiny Committee;
- Health & Adults Scrutiny Sub-Committee;
- Housing & Regeneration Scrutiny Sub-Committee; and
- Children & Education Scrutiny Sub-Committee.

This report also describes the work programmes for the Scrutiny Leads:

- Resources & Finance; and
- Environment & Community Safety.

The work programme has been informed by a councillor workshop session, discussion with all councillors at first Sub-Committee meetings, and in consultation with senior officers and partner agencies. The Committee also used intelligence from a range of sources including the Mid pandemic residents survey, council

performance reports, annual complaints data and horizon scanning on key national, regional, and local issues that scrutiny may want to engage with.

Recommendations:

Overview and Scrutiny Committee is recommended to:

1. Agree and note the proposed Scrutiny Work Programme 2022-23 as set in Appendices 1-6

1 REASONS FOR THE DECISIONS

- 1.1 The work programme of the Overview and Scrutiny Committee (OSC), its three sub-committees, and two Scrutiny Leads set out focus areas that scrutiny members have identified as important to scrutinise over this municipal year.

2 ALTERNATIVE OPTIONS

- 2.1 The scrutiny work programme is delivered on ad hoc basis. This is not recommended as it is unfocused and is not an efficient use of members and officers time and will not have an impact on improving outcomes for residents.

3 DETAILS OF THE REPORT

- 3.1. For 2022/23, the scrutiny function is undertaken by an Overview and Scrutiny Committee and three Scrutiny Sub-Committees (Health & Adults, Housing & Regeneration, and Children's & Education). There is also a dedicated Scrutiny Lead for Resources & Finance and Environment & Community Safety.
- 3.2. The terms of references for OSC and the Sub-Committees were agreed at the first meeting of each committee.
- 3.3. The work programming process was conducted for each Scrutiny Committee and Scrutiny Lead to provide a focus for the scrutiny function and to ensure that it targets its work at areas which will add real value, improve outcomes for residents and support the council to achieve its strategic aims.

Developing the work programme

- 3.4. Members of the Overview & Scrutiny Committee (OSC) held a workshop on 16 July 2022 to discuss their work programme for 2022/23. This was a joint workshop across all Scrutiny Committees to develop a co-ordinated approach to delivering Scrutiny in 2022/23.

- 3.5. In preparation for the workshop, all Directorate Leadership Teams (DLT) were engaged and asked to highlight areas where Scrutiny will add value to their work, identify key challenges, areas of policy development and key decisions. This included a consideration of the timing of items and how to engage partners or independent experts. There was a specific focus on items where scrutiny could help shape policy development and allow input into strategies and key decisions whilst in their drafting stages. This will provide scrutiny with an opportunity to add value and ensure the robustness and transparency of key policies and decisions. Scrutiny Members and supporting officers will prioritise early and regular engagement with DLTs to ensure the strategic focus of the work programme is maintained throughout the year.
- 3.6. Scrutiny Leads also met with Corporate Directors, Divisional Directors, and Cabinet Members to discuss their portfolios, consider how they can best work with each other, and understand where the efforts of scrutiny can be put to best use. Scrutiny Leads will continue to meet with Corporate Directors and Cabinet Members on a quarterly basis to help embed scrutiny as a tool for continuous improvement. It will also provide a space outside of formal committee meetings to discuss key issues and prioritise, scope, and agree the format of scrutiny activities throughout the year
- 3.7. The first meeting of each Sub-Committee was framed as a Members induction and provide members across all Committees with an opportunity to feed into the development of the work programme. This included a brief overview of the portfolio from services, with officers given the opportunity to sign post members to areas where they can support their work through scrutiny. This was followed by a members discussion to put forward topics they would like to see considered at the OSC workshop and included in the work programme.

OSC Work Programme Workshop

- 3.8. To identify areas of focus for the Committee, the workshop considered:
- Scrutiny values.
 - Prioritisation methods and tools.
 - Council priorities, performance information and horizon scan information.
 - How to engage residents and partners more effectively.
 - Outcomes the Committees wish to achieve.
- 3.9. Members also considered what makes an effective work plan and held discussions to explore how Scrutiny could add value to service delivery and what Members understood to be the key priorities for the Council.
- 3.10. Members voted on their priorities for each Committee and produced a list of the top five areas for each Committee to cover. In developing the work programme, OSC were clear that they wanted to look at fewer issues in more depth and be clear about what outcomes they want to achieve and how they can add value to allow them to make more effective recommendations.

Agreeing the work programme

- 3.11. Following the workshop, discussions were held with the Scrutiny Leads to prioritise, scope and agree the format of scrutiny activities for the year. Scrutiny Leads agreed and specified the priorities in their area, developed an understanding of OSC priority outcomes, and defined how scrutiny can add value. This was presented back to the OSC on 28 July for discussion.
- 3.12. Additionally, an online form was developed to capture resident's views on what they feel the focus areas for the work programme should be. There have already been several submissions. All responses will be considered by Scrutiny Members for incorporation into agenda items throughout the year.

Types of scrutiny

- 3.13. The 2022/23 the scrutiny work programme will comprise of different types of scrutiny focus:
- **Scrutiny Spotlight Sessions:** a Cabinet Member and/or a senior leader from a stakeholder organisation (e.g. the Borough Commander) provides an overview of their work, including key risks within their portfolio, and is then questioned by members of the Committee;
 - **Scrutiny Reviews:** led by a scrutiny lead member to examine a topic over multiple evidence gathering sessions, followed by a report with recommendations for service improvement. These are directly supported by an officer from Corporate Strategy & Communities Team, with input from the relevant directorates;
 - **Scrutiny Challenge Sessions:** led by a scrutiny lead member, these take place during one 'deep dive' evidence gathering session and are followed by a report with recommendations for service improvement. These are directly supported by an officer from Corporate Strategy & Communities Team, with input from the relevant directorates;
 - **Budget & Policy Framework Scrutiny:** The Committee has a mandatory consultation role on all items that are the responsibility of Full Council to agree rather than the Executive, including the budget.

Member Development

- 3.14. The OSC Chair and all Scrutiny Leads are new to their role. Additionally, many of the members sitting on Scrutiny Committees are new to their role. There will be a strong emphasis on member development to ensure they have the skills to be effective and succeed in their role.
- 3.15. Members have already received a scrutiny induction which provided them with information on scrutiny's role, powers and their role within this. Furthermore, a detailed induction into the specific portfolio of each Sub-Committee was given to introduce the topics they will be looking at and what services are trying to achieve.

3.16. In addition to this, the Centre for Governance and Scrutiny will be delivering three key training sessions for members:

- Effective Questioning Skills Training 29 September 2022
- Strategic role of Scrutiny Training 4th October 2022
- Finance Scrutiny 31 October 2022

3.17. Members have undertaken a skills audit to help understand where they require further support to be effective in their role. Initial feedback from the skills audit highlights the need for further development in the following areas:

- effective chairing,
- questioning skills,
- soft engagement and exposure to different strategic and partnership boards,
- public speaking skills,
- carrying out external research and visits,
- monitoring and challenging poor performance,
- budget scrutiny and strategic thinking.

3.18. Further training will be organised accordingly throughout the year. In addition to external training, services will be engaged to see where they can provide briefing sessions for members to help inform their subject knowledge on a specific topic i.e., target setting, which will in turn help their understanding and line of questioning at meetings.

4 EQUALITIES IMPLICATIONS

4.1 The Public Sector Equality Duty (as set out in the Equality Act 2010) aims to embed equality considerations into the day-to-day work of public bodies, so that they tackle discrimination and inequality and contribute to making society fairer.

4.2 The Overview and Scrutiny Committee and scrutiny sub-committee work programmes include key equality considerations of the Strategic Plan, including reducing inequality, promoting community cohesion and enabling community engagement. Identifying and prioritising issues, which are important to local residents, will play an important role in developing the work programme to drive service improvement.

4.3 Key to addressing equalities issues, is making scrutiny more accessible to residents. Accordingly, a communications plan will be developed to help engage residents in scrutiny and a strong emphasis will be placed on listening to residents' views as part of the evidence gathering for scrutiny reviews/challenge sessions and spotlight sessions.

- 4.4 To ensure the Scrutiny work programme captures the diverse range of resident's views and concerns, an online form has been created to allow them to submit their items for OSC to consider as part of the 2022/23 work programme. This will be promoted through the Council's social media channels to ensure all residents are aware of this opportunity and their submissions will be taken into account when reviewing relevant items.

5 OTHER STATUTORY IMPLICATIONS

- 5.1 This section of the report is used to highlight further specific statutory implications that are either not covered in the main body of the report or are required to be highlighted to ensure decision makers give them proper consideration. Examples of other implications may be:

- Best Value Implications,
- Consultations,
- Environmental (including air quality),
- Risk Management,
- Crime Reduction,
- Safeguarding.
- Data Protection / Privacy Impact Assessment.

- 5.2 [Report authors should identify any other specific issues relevant to consideration of this report. Including, but not limited to, the issues noted above. This section of the report can also be used to re-emphasise particular issues that Members must have considered before taking the decision (for example issues that may come up if an objection was taken to court). Note – Paragraph 5.1 MUST NOT be deleted.]

6 COMMENTS OF THE CHIEF FINANCE OFFICER

- 6.1. This report sets out the proposed Overview and Scrutiny Committee work programme for the Municipal Year 2022-23. It also includes draft work programmes for the Health & Adults, Housing & Regeneration and Children's & Education Scrutiny Sub-committees.
- 6.2. It is envisaged that the work programme will be delivered through existing resources and therefore there are no additional financial implications arising from the recommendations within this report. However, in the event that additional resources may be required to deliver particular aspects of the work programme, these will need to be considered as part of the council's budget setting and medium-term financial strategy.

7 COMMENTS OF LEGAL SERVICES

- 7.1 Section 9F of the Local Government Act 2000 requires authorities to set up an Overview and Scrutiny Committee. The Overview and Scrutiny Committee has a strategic and co-ordinating role over the Council's scrutiny function and in that regard, the Committee sets its own work programme.

Linked Reports, Appendices and Background Documents

Linked Report

- NONE

Appendices

- Appendix 1: Overview & Scrutiny Committee work programme 2022/23
- Appendix 2: Health & Adults Scrutiny Sub-committee work programme 2022/23
- Appendix 3: Housing & Regeneration Scrutiny Sub-committee work programme 2022/23
- Appendix 4: Children's & Education Scrutiny Sub-committee work programme 2022/23
- Appendix 5: Scrutiny Lead Resources & Finance work programme 2022/23
- Appendix 6: Scrutiny Lead Environment & Community Safety work programme 2022/23

Background Documents – Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012

- List any background documents not already in the public domain including officer contact information.
- These must be sent to Democratic Services with the report
- State NONE if none.

Officer contact details for documents:

Or state N/A

Appendix 1: Overview & Scrutiny Committee Work Programme 2022/23: Chair: Cllr Musthak Ahmed

| Meeting | Scrutiny Activity | Title | Description | Speakers |
|----------------------------|----------------------------------|-----------------------------|---|--|
| Thursday 28 July | Strategic Performance | Strategic Plan 2022-26 | To provide a robust critical friend challenge of the council's draft strategic plan 2022-26 and make recommendations on areas for improvement and further consideration | Mayor Lutfur Rahman |
| | OSC Work Programme | Draft OSC Work Programme | To review the OSC work programme for 2021/22 | Cllr Musthak Ahmed |
| | Appointments | Co-optee appointments | To confirm appointments of scrutiny co-opted members | Cllr Musthak Ahmed |
| | Pre-Cabinet | Pre-Decision Scrutiny | To review Cabinet decisions and make strategic recommendations | Cllr Musthak Ahmed |
| Monday 26 September | OSC Work Programme | Draft OSC Work Programme | Agree scrutiny work programme | Cllr Musthak Ahmed |
| | Strategic Performance Monitoring | P3 Budget Monitoring Report | To monitor the council's financial performance to ensure it supports council priorities and provides residents with value for money | Cllr Saied Ahmed Cabinet Member for Resources and the Cost of Living Kevin Bartle Corporate Director, Resources |
| | Spotlight | Customer Service Strategy | To review resident access to services and consider how the council ensures its services are accessible for those who find it difficult to access digital provision | Cllr Kabir Ahmed Cabinet Member Lead Kabir Ahmed Raj Chand Director of Customer Services |
| | Pre-Cabinet | Pre-Decision Scrutiny | To review Cabinet decisions and make strategic | Cllr Musthak Ahmed |

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| | | | recommendations | |
| Monday 24 October | Spotlight | Waste Services | To review the performance of Waste Services and make recommendations for improvement. | Cllr Kabir Hussain Cabinet Member for Environment and the Climate Emergency Dan Jones Director of Public Realm |
| | Spotlight | Recycling | To review the level of recycling in the borough and make recommendations on how this can be improved | Cllr Kabir Hussain Cabinet Member for Environment and the Climate Emergency Dan Jones Director of Public Realm |
| | Pre-Cabinet | Pre-Decision Scrutiny | To review Cabinet decisions and make strategic recommendations | Cllr Musthak Ahmed |
| Monday 28 November | Strategic Performance Monitoring | Strategic Performance & Delivery Reporting Q1 & Q2 2022/23 | To review the council's performance against the strategic goals and provide critical friend challenge to service delivery | Mayor Lutfur Rahman Will Tuckley Chief Executive |
| | Strategic Performance Monitoring | P6 Budget Monitoring Report | To monitor the council's financial performance to ensure it supports council priorities and provides residents with value for money | Cllr Saied Ahmed Cabinet Member for Resources and the Cost of Living Kevin Bartle Corporate Director, Resources |
| | Budget | MTFS and Budget report (first version) | To provide critical friend challenge to the budget setting process in line with the Council's priorities | |
| | Budget | Fees and Charges report | To provide critical friend challenge and review the fees and charges 2022/23 is in line with the Council's priorities | |
| | Pre-Cabinet | Pre-Decision | To review Cabinet decisions | Cllr Musthak |

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| | | Scrutiny | and make strategic recommendations | Ahmed |
| Monday 12 Dec | Spotlight | Climate Emergency | To understand and review the plans in place to tackle the climate emergency | Cllr Kabir Hussain Cabinet Member for Environment and the Climate Emergency Dan Jones Director of Public Realm |
| | Tracking Recommendations | Air Quality | To track the implementation of actions in response to the recommendations made in the scrutiny challenge session | Cllr Kabir Hussain Cabinet Member for Environment and the Climate Emergency Dan Jones Director of Public Realm |
| | Pre-Cabinet | Pre-Decision Scrutiny | To review Cabinet decisions and make strategic recommendations | Cllr Musthak Ahmed |
| Monday 9 January | Budget & Policy Framework | Budget Scrutiny | To provide a critical friend challenge to the budget setting process in line with the Council's priorities | Cllr Saied Ahmed Cabinet Member for Resources and the Cost of Living Kevin Bartle Corporate Director, Resources |
| Monday 23 January | Spotlight | Community Safety Spotlight with Cabinet Member and Borough Commander | To understand challenges and key areas of work undertaken to tackle community safety | Ohid Ahmed Cabinet Member for Safer Communities Mike Hamer |

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| | | | | (Interim) Borough Commander |
| | Tracking Recommendations | Swimming provision in the borough | To track the implementation of actions in response to the recommendations made in the scrutiny challenge session | Cllr Iqbal Hossain Cabinet Member for Culture and Recreation James Thomas Corporate Director Children & Culture |
| | Pre-Cabinet | Pre-Decision Scrutiny | To review Cabinet decisions and make strategic recommendations | Cllr Musthak Ahmed |
| Monday 20 February | Strategic Performance Monitoring | Strategic Performance & Delivery Reporting Q3 2022/23 | To review the council's performance against the strategic goals and provide critical friend challenge to service delivery | Mayor Lutfur Rahman Will Tuckley Chief Executive |
| | Strategic Performance Monitoring | P9 Budget Monitoring Report | To monitor the council's financial performance to ensure it supports council priorities and provides residents with value for money | Cllr Saied Ahmed Cabinet Member for Resources and the Cost of Living Kevin Bartle Corporate Director, Resources |
| | Pre-Cabinet | Pre-Decision Scrutiny | To review Cabinet decisions and make strategic recommendations | Cllr Musthak Ahmed |
| Monday 27 March | Spotlight | Mayors Spotlight | To hold the Mayor to account and understand achievements, priorities and challenges. | Mayor Lutfur Rahman |
| | Tracking Recommendations | Parking scrutiny | To track the implementation of actions in response to the recommendations made in the scrutiny challenge | Cllr Kabir Hussain Cabinet Member for |

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| | | | session | Environment and the Climate Emergency Dan Jones Head of Public Realm |
| | Pre-Cabinet | Pre-Decision Scrutiny | To review Cabinet decisions and make strategic recommendations | Cllr Musthak Ahmed |
| Monday 24 April | OSC Report | OSC Annual Report 2022/23 | To review and approve the OSC annual report | Cllr Musthak Ahmed |
| | Spotlight | Street & Parks Cleanliness | To review the Council's actions and future plans to improve the cleanliness of parks and streets in the borough | Cllr Kabir Hussain Cabinet Member for Environment and the Climate Emergency Dan Jones Director of Public Realm |
| | Pre-Cabinet | Pre-Decision Scrutiny | To review Cabinet decisions and make strategic recommendations | Cllr Musthak Ahmed |

Appendix 2: Health & Adults Sub-Committee Work Programme 2022/23: Chair: Cllr Ahmodur Khan

| Meeting | Scrutiny Activity | Title | Description | Speakers |
|---------------------------|-------------------|--|--|--|
| Tuesday 18 October | Work Programme | Health & Adults Sub-Committee Work programme | Agree Committee Work Programme | Cllr Ahmodur Khan |
| | Spotlight | ICS delivery at a Place level | Review how the local approach to integrated health and social care system has improved services for residents and consider Social Care's parity and level of influence with NHS structures | Cllr Gulam Kibria Choudhury Cabinet Member for Health, Wellbeing & |

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|---------------------------|-----------------|--|--|--|
| | | | | <p>Social Care</p> <p>Denise Radley Corporate Director of Health, Adults and Community and Deputy Chief</p> <p>Somen Banerjee Director of Public Health</p> <p>Warwick Tomsett Joint Director of Integrated Commissioning</p> |
| | Scrutiny Review | Review Workforce shortages across the sector | To review pre-covid H&SC workforce strategy and understand what the issues are impacting recruitment and retention of H&SC staff. | tbc |
| Tuesday 6 December | Spotlight | Improving access to GP Services | Understanding why GP access (physical appointments) continues to be a barrier for patients and developing solutions for improvements to access | <p>Cllr Gulam Kibria Choudhury Cabinet Member for Health, Wellbeing & Social Care</p> <p>Denise Radley Corporate Director of Health, Adults and Communities and Deputy Chief</p> |
| | Scrutiny Review | Tackling Workforce shortages across the sector | To review pre-covid H&SC workforce strategy and understand what the issues are impacting recruitment and retention of H&SC staff. | tbc |

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|---------------------------|------------------|---|--|--|
| <p>14 February</p> | <p>Spotlight</p> | <p>Tackling BAME inequalities on access to Mental Health Services</p> | <p>Understanding why the BAME community face challenges in accessing mental health services and developing recommendations to address this</p> | <p>Cllr Gulam Kibria Choudhury Cabinet Member for Health, Wellbeing & Social Care</p> <p>Denise Radley Corporate Director of Health, Adults and Community and Deputy Chief</p> <p>Somen Banerjee Director of Public Health</p> <p>Warwick Tomsett Joint Director of Integrated Commissioning</p> |
| <p>12 April</p> | <p>Spotlight</p> | <p>Tackling Obesity</p> | <p>Assessing the effectiveness of current strategy and comms on tackling obesity in the borough and what more needs to be done</p> | <p>Cllr Gulam Kibria Choudhury Cabinet Member for Health, Wellbeing & Social Care</p> <p>Denise Radley Corporate Director of Health, Adults and Community and Deputy Chief</p> <p>Somen Banerjee Director of Public Health</p> |

| Scrutiny Activity | Title | Description |
|-------------------|--|---|
| Scrutiny Review | Tackling Workforce shortages across the sector | To review pre-covid H&SC workforce strategy and understand what the issues are impacting recruitment and retention of H&SC staff. |

Appendix 3: Housing & Regeneration Scrutiny Sub-committee work programme 2022/23: Chair: Cllr Abdul Mannan

| Meeting | Scrutiny Activity | Title | Description | Speakers |
|--------------------|-----------------------|--|---|---|
| 20 October | Work Programme | Housing & Regeneration Sub-Committee work programme | Agree Committee Work Programme | Cllr Abdul Mannan |
| | Spotlight | Council representation on the boards of social landlords | Exploring the feasibility of having council representation on the boards of social landlords operating in the borough | Karen Swift Director of Housing and Regeneration Andrea Baker Chair THHF |
| | Spotlight | Approach & supporting homeless applications | Examine the council's approach to supporting homeless applicants | Karen Swift Director of Housing and Regeneration |
| 15 December | Strategic Performance | Social Landlords Performance Report | Review social landlords' performance for Quarters 1 and 2 | Karen Swift Director of Housing and Regeneration Andrea Baker Chair THHF |
| | Spotlight | Parking on Housing Estates | Reviewing parking on housing estates and learning from best practice. | Karen Swift Director of Housing and Regeneration Andrea Baker Chair THHF |
| | Spotlight | Approach to regeneration | Examine the approach to regeneration and how this can be linked to assisting | Ellie Kershaw Interim Director of Integrated Growth and Development |

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| | | | local business recovery and making the best use of available local labour, particularly from excluded communities | |
| 16 February | Pre-Cabinet | THH Resident Consultation Feedback on Bringing THH Back in house | Feedback on the findings of the consultation process with THH residents ahead of the Cabinet report on the proposal | Karen Swift Director of Housing and Regeneration |
| | Spotlight | Developing a new Local Plan | Reviewing planning and building control issue and how this can be used to influence priorities for developing a new Local Plan | Jen Peters Director of Planning and Building Control |
| | Spotlight | Change in Private Sector Tenant rights | Reviewing the implications on the government's Renter's Reform Bill if published | Karen Swift Director of Housing and Regeneration |
| 27 April | Strategic Performance | Social Landlords Performance Report | Review social landlords' performance for Quarter 3 | Karen Swift Director of Housing and Regeneration Andrea Baker Chair THHF |
| | Spotlight | Housing Strategy Refresh | Review the housing strategy refresh in light of the new administration's housing priorities | Karen Swift Director of Housing and Regeneration |
| | Spotlight | ASB on Housing Estates | Reviewing ASB on housing estates and learning from best practice in tackling the problem. | Karen Swift Director of Housing and Regeneration Andrea Baker Chair THHF |

| Scrutiny Activity | Title | Description |
|----------------------------|---|---|
| Scrutiny Challenge Session | Review the proposal to consult residents on the option to bring THH back in house | Review the consultation pack and questions to be asked of the council's tenants and leaseholders on the option to bring Tower Hamlets Homes back in-house |

Appendix 4: Children's & Education Sub-Committee Work Programme 2022/23:
Chair: Cllr Bodrul Choudhury

| Meeting | Scrutiny Activity | Title | Description | Speakers |
|-------------------|-------------------------|--|--|--|
| 13 October | Work Programme | Children's & Education Sub-Committee Work Programme | Agree Committee Work programme | Cllr Bodrul Choudhury |
| | Youth Justice Spotlight | Youth Justice | To review the performance of the youth justice service, focusing specifically on drugs, grooming of young people, and county lines | Cllr Maium Talukdar Cabinet Member for Education and Lifelong Learning James Thomas Corporate Director of Children & Culture |
| | | HM Inspection of Probation report: Inspection of youth offending services in Tower Hamlets | To understand the findings from the inspection report and review the plans for improvement | Susannah Beasley-Murray Director of Supporting Families Kelly Duggan Head of Service Lucky Singh Police |
| 8 December | Education Spotlight | Education | To understand the plans in place to increase the educational attainment of pupils in the borough and how we are developing links with businesses to provide mentorship opportunities, increase social capital, and support children to access top universities | Cllr Maium Talukdar Cabinet Member for Education and Lifelong Learning James Thomas Corporate Director of Children & Culture Steve Nyakatawa Director of Education |
| | | SEND | To review the council's | |

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|---------------|--------------------------------------|---------------------|---|--|
| | | Statement of Action | progress against the statement of action in response to the SEND Inspection in 2021 | <p>Tracey Smith Performance (THEP)</p> <p>John O-Shea SEND</p> |
| 09 Feb | Youth provision Spotlight | Youth provision | To review the performance of the current youth provision and consider how we can improve and increase provision, especially for girls. | <p>Cllr Maium Talukdar Cabinet Member for Education and Lifelong Learning</p> <p>James Thomas Corporate Director of Children & Culture</p> <p>Susannah Beasley-Murray Director of Supporting Families</p> <p>Kelly Duggan Head of Service</p> |
| 04 May | Social Care & Safeguarding spotlight | Social care | <p>Hold a spotlight on the performance of children's social care including improvements since Ofsted inspection and consider the findings from the National Government Children Social Care Review and the council's response.</p> <p>Review the work of the Children Safeguarding Partnership and learning from statutory reviews.</p> | <p>Cllr Maium Talukdar Cabinet Member for Education and Lifelong Learning</p> <p>James Thomas Corporate Director of Children & Culture</p> <p>Susannah Beasley-Murray Director of Supporting Families</p> <p>Louise Griffiths Safeguarding Children Partnership Strategy Manager</p> <p>Korkor Caesar NHS</p> <p>Mike Hamer Police</p> |

| Scrutiny Activity | Title | Description |
|----------------------------|----------------------|--------------------------------|
| Scrutiny Challenge Session | Increasing women and | To review sports provision for |

girls access to sports provision

women and girls in the brough and understand plans in place to increase access

Appendix 5: Cllr Sabinha Khan – Scrutiny Lead Resources & Finance Work Programme 2022-23

| Area of work | Method |
|--------------------------------------|--|
| Portfolio Overview | <ul style="list-style-type: none"> • Regular meetings with Corporate Director Resources • Induction meetings with Divisional Directors & Heads of Services • Service Visits |
| Grants Scrutiny | <ul style="list-style-type: none"> • Attendance at Grants Determination Sub Committee • Presenting OSC Questions and comments |
| Scrutiny Review: Food Poverty | Develop an understanding of the impact of the cost-of-living crisis on residents and review whether the council has robust plans to tackle food poverty both in the short and long term. |

Appendix 6: Cllr Abdul Malik – Scrutiny Lead Environment & Community Safety Work Programme 2022-23

| Area of work | Method |
|--|---|
| Portfolio Overview | <ul style="list-style-type: none"> • Regular Meeting with Corporate/ Divisional Directors of Place and HAC • Induction meetings with Divisional Directors and Heads of Services • Service Visits |
| Scrutiny Review: Women's Safety | Review the approach to ensuring women's safety in the borough and make recommendations on how this can be improved |

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